

CHAPTER 22

LIBRARY BOARD OF TRUSTEES

22.01 Public Library	22.07 Nonresident Use
22.02 Library Trustees	22.08 Expenditures
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22.01 PUBLIC LIBRARY. The public library for the City is known as the Indianola Public Library. It is referred to in this chapter as the Library.

22.02 LIBRARY TRUSTEES. The Board of Trustees of the Library, hereinafter referred to as the Board, consists of seven (7) resident members. All members are to be appointed by the Mayor with the approval of the Council.

22.03 QUALIFICATIONS OF TRUSTEES. All members of the Board shall be bona fide citizens and residents of the City. Members shall be over the age of twenty-one (21) years.

22.04 ORGANIZATION OF THE BOARD. The organization of the Board shall be as follows:

1. Term of Office. All appointments to the Board shall be for six (6) years, except to fill vacancies. Each term shall commence on July first. Appointments shall be made every two (2) years of one-third (1/3) the total number or as near as possible, to stagger the terms.
2. Vacancies. The position of any Trustee shall be vacated if such member moves permanently from the City and shall be deemed vacated if such member is absent from six (6) consecutive regular meetings of the Board, except in the case of sickness or temporary absence from the City. Vacancies in the Board shall be filled in the same manner as an original appointment except that the new Trustee shall fill out the unexpired term for which the appointment is made.
3. Compensation. Trustees shall receive no compensation for their services.

22.05 POWERS AND DUTIES. The Board shall have and exercise the following powers and duties:

1. Officers. To meet and elect from its members a President, a Secretary, and such other officers as it deems necessary. The City

Treasurer shall serve as Board Treasurer, but shall not be a member of the Board.

2. Physical Plant. To have charge, control and supervision of the Library, its appurtenances, fixtures and rooms containing the same.

3. Charge of Affairs. To direct and control all affairs of the Library.

4. Hiring of Personnel. To employ a librarian, and authorize the librarian to employ such assistants and employees as may be necessary for the proper management of the Library, and fix their compensation; provided, however, that prior to such employment, the compensation of the librarian, assistants and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof.

5. Removal of Personnel. To remove the librarian, by a two-thirds vote of the Board, and provide procedures for the removal of the assistants or employees for misdemeanor, incompetence or inattention to duty, subject however, to the provisions of Chapter 35C of the Code of Iowa.

6. Purchases. To select, or authorize the librarian to select, and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other Library materials, furniture, fixtures, stationery and supplies for the Library within budgetary limits set by the Board.

7. Use by Nonresidents. To authorize the use of the Library by nonresidents and to fix charges therefor unless a contract for free service exists.

8. Rules and Regulations. To make and adopt, amend, modify or repeal rules and regulations, not inconsistent with this Code of Ordinances and the law, for the care, use, government and management of the Library and the business of the Board, fixing and enforcing penalties for violations.

9. Expenditures. To have exclusive control of the expenditure of all funds allocated for Library purposes by the Council, and of all moneys available by gift or otherwise for the erection of Library buildings, and of all other moneys belonging to the Library including fines and rentals collected under the rules of the Board.

10. Gifts. To accept gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds; to take the title to said property in the name of the Library; to execute deeds and

bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the improvement of the Library.

11. Enforce the Performance of Conditions on Gifts. To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City on behalf of the Library.

(Code of Iowa, Ch. 661)

12. Record of Proceedings. To keep a record of its proceedings.

13. County Historical Association. To have authority to make agreements with the local County historical association where such exists, and to set apart the necessary room and to care for such articles as may come into the possession of the association. The Trustees are further authorized to purchase necessary receptacles and materials for the preservation and protection of such articles as are in their judgment of a historical and educational nature and pay for the same out of funds allocated for Library purposes.

22.06 CONTRACTING WITH OTHER LIBRARIES. The Board has power to contract with other libraries in accordance with the following:

1. Contracting. The Board may contract with any other boards of trustees of free public libraries, with any other city, school corporation, private or semiprivate organization, institution of higher learning, township, or County, or with the trustees of any County library district for the use of the Library by their respective residents.

(Code of Iowa, Sec. 392.5 & Ch. 28E)

2. Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority vote of the electors represented by either of the contracting parties. Such a termination proposition shall be submitted to the electors by the governing body of a contracting party on a written petition of not less than five (5) percent in number of the electors who voted for governor in the territory of the contracting party at the last general election. The petition must be presented to the governing body not less than forty (40) days before the election. The proposition may be submitted at any election provided by law that is held in the territory of the party seeking to terminate the contract.

22.07 NONRESIDENT USE. The Board may authorize the use of the Library by persons not residents of the City or County in any one or more of the following ways:

1. Lending. By lending the books or other materials of the Library to nonresidents on the same terms and conditions as to residents of the City, or County, or upon payment of a special nonresident Library fee.
2. Depository. By establishing depositories of Library books or other materials to be loaned to nonresidents.
3. Bookmobiles. By establishing bookmobiles or a traveling library so that books or other Library materials may be loaned to nonresidents.
4. Branch Library. By establishing branch libraries for lending books or other Library materials to nonresidents.

22.08 EXPENDITURES. All money appropriated by the Council for the operation and maintenance of the Library shall be set aside in an account for the Library. Expenditures shall be paid for only on orders of the Board, signed by its President and Secretary.

(Code of Iowa, Sec. 384.20 & 392.5)

22.09 ANNUAL REPORT. The Board shall make a report to the Council immediately after the close of the fiscal year. This report shall contain statements as to the condition of the Library, the number of books added, the number circulated, the amount of fines collected, and the amount of money expended in the maintenance of the Library during the year, together with such further information as may be required by the Council.

22.10 INJURY TO BOOKS OR PROPERTY. It is unlawful for a person willfully, maliciously or wantonly to tear, deface, mutilate, injure or destroy, in whole or in part, any newspaper, periodical, book, map, pamphlet, chart, picture or other property belonging to the Library or reading room.

(Code of Iowa, Sec. 716.1)

22.11 THEFT. No person shall take possession or control of property of the Library with the intent to deprive the Library thereof.

(Code of Iowa, Sec. 714.1)

22.12 NOTICE POSTED. There shall be posted in clear public view within the Library notices informing the public of the following:

1. Failure To Return. Failure to return Library materials for two (2) months or more after the date the person agreed to return the Library materials, or failure to return Library equipment for one (1) month or more after the date the person agreed to return the Library equipment, is evidence of intent to deprive the owner, provided a reasonable attempt, including the mailing by restricted certified mail of notice that such

material or equipment is overdue and criminal actions will be taken, has been made to reclaim the materials or equipment.

(Code of Iowa, Sec. 714.5)

2. Detention and Search. Persons concealing Library materials may be detained and searched pursuant to law.

(Code of Iowa, Sec. 808.12)

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CHAPTER 23

PLANNING AND ZONING COMMISSION

23.01 Planning and Zoning Commission
23.02 Term of Office
23.03 Vacancies

23.04 Compensation
23.05 Powers and Duties

23.01 PLANNING AND ZONING COMMISSION. There shall be appointed by the Council a City Planning and Zoning Commission, hereinafter referred to as the Commission, consisting of ten (10) members, who shall be residents of the City and qualified by knowledge or experience to act in matters pertaining to the development of a City plan and who shall not hold any elective office in the City government.

(Code of Iowa, Sec. 414.6 & 392.1)

23.02 TERM OF OFFICE. The term of office of the members of the Commission shall be five (5) years. The terms of not more than one-third of the members will expire in any one year.

(Code of Iowa, Sec. 392.1)

23.03 VACANCIES. If any vacancy exists on the Commission caused by resignation, or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.

(Code of Iowa, Sec. 392.1)

23.04 COMPENSATION. All members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council.

(Code of Iowa, Sec. 392.1)

23.05 POWERS AND DUTIES. The Commission shall have and exercise the following powers and duties:

1. Selection of Officers. The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability.

(Code of Iowa, Sec. 392.1)

2. Adopt Rules and Regulations. The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.

(Code of Iowa, Sec. 392.1)

3. Zoning. The Commission shall have and exercise all the powers and duties and privileges in establishing the City zoning regulations and other related matters and may from time to time recommend to the Council amendments, supplements, changes or modifications, all as provided by Chapter 414 of the Code of Iowa.

(Code of Iowa, Sec. 414.6)

4. Recommendations of Improvements. No statuary, memorial or work of art in a public place, and no public building, bridge, viaduct, street fixtures, public structure or appurtenances, shall be located or erected, or site therefor obtained, nor shall any permit be issued by any department of the City for the erection or location thereof until and unless the design and proposed location of any such improvement shall have been submitted to the Commission and its recommendations thereon obtained, except such requirements and recommendations shall not act as a stay upon action for any such improvement when the Commission after thirty (30) days' written notice requesting such recommendations, shall have failed to file same.

(Code of Iowa, Sec. 392.1)

5. Review and Comment on Plats. All plans, plats, or re-plats of subdivision or re-subdivisions of land embraced in the City or adjacent thereto, laid out in lots or plats with the streets, alleys, or other portions of the same intended to be dedicated to the public in the City, shall first be submitted to the Commission and its recommendations obtained before approval by the Council.

(Code of Iowa, Sec. 392.1)

6. Review and Comment of Street and Park Improvements. No plan for any street, park, parkway, boulevard, traffic-way, river front, or other public improvement affecting the City plan shall be finally approved by the City or the character or location thereof determined, unless such proposal shall first have been submitted to the Commission and the Commission shall have had thirty (30) days within which to file its recommendations thereon.

(Code of Iowa, Sec. 392.1)

7. Fiscal Responsibilities. The Commission shall have full, complete and exclusive authority to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts,

donations or payments whatsoever which are received by the City for City planning and zoning purposes.

(Code of Iowa, Sec. 392.1)

8. Limitation on Entering Contracts. The Commission shall have no power to contract debts beyond the amount of its original or amended appropriation as approved by the Council for the present year.

(Code of Iowa, Sec. 392.1)

9. Annual Report. The Commission shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts, disbursements and the progress of its work during the preceding fiscal year.

(Code of Iowa, Sec. 392.1)

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CHAPTER 24

PARKS AND RECREATION COMMISSION

24.01 Parks and Recreation Commission Created
24.02 Commission Organization
24.03 Qualifications of Commissioners

24.04 Powers and Duties of the Commission
24.05 Reports
24.06 Tree Board

24.01 PARKS AND RECREATION COMMISSION CREATED. A Parks and Recreation Commission is hereby created to advise the Council on the needed facilities to provide open space such as parks, playgrounds, and community facilities for other forms of recreation. It shall also plan and oversee City programs and encourage other programs for the leisure time of the City's residents of all ages.

24.02 COMMISSION ORGANIZATION. The Commission shall consist of six (6) members appointed by the Mayor with the approval of the Council for overlapping three-year terms. They shall serve without compensation but may receive their actual expenses. Vacancies shall be filled in the same manner as the original appointment for the balance of the term. Any Commissioner may be reappointed for not more than one additional successive full term.

24.03 QUALIFICATIONS OF COMMISSIONERS. Qualifications of the Parks and Recreation Commissioners are as follows:

1. Be a minimum age of eighteen (18) years;
2. Reside within the corporate limits of the City;
3. Possess a vital interest in parks and recreation, as demonstrated by application for the position and recommendation by a citizen of the City.

24.04 POWERS AND DUTIES OF THE COMMISSION. In addition to its duty to make plans for parks and recreation and their facilities and to update and revise these plans as required, the Commission shall have all administrative powers in the adoption of policies, rules and regulations, subject to Council review, pertaining to the use and control of all parks and recreational buildings and facilities, including swimming pools where swimming programs are controlled by the Commission. They shall provide adequate notice of services to the using public. The Commission also has these additional powers and duties:

1. The Commission may cooperate with the school board of Indianola Community School District and Simpson College in

connection with the use of their facilities which may be made available for use in the recreation program.

2. The Parks and Recreation Director, in consultation with the Commission, shall prepare an annual budget for its operation, based upon the municipal fiscal year, and submit the same to the City Manager for review, prior to being submitted to the Council. The Commission shall stay informed monthly of the budget balance.

3. The Commission shall have the power and authority to solicit, accept or reject any gifts made to the Commission. All major gifts such as land, building, etc. requiring a transfer of title shall be subject to Council approval.

24.05 REPORTS. The commission shall make an annual report to the Council which shall contain a statement of its activity during the preceding year and recommendations for proposed activities for the coming year.

24.06 TREE BOARD. The Parks and Recreation Commission also serves as the City Tree Board and it is the Commission's responsibility to study, investigate, and develop a written plan for the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in public areas. Such a plan will be presented to the Council and upon its acceptance and approval shall constitute the official comprehensive tree plan for the City. The Commission shall review annually and update if needed the comprehensive City tree plan. The Commission, when requested by the Council, shall consider, investigate, make findings, report and recommend upon any special matter or question within the scope of its work.

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CHAPTER 25

UTILITY BOARD OF TRUSTEES

25.01 Purpose	25.07 Powers and Duties of the Board
25.02 Board Established	25.08 Control of Funds
25.03 Appointment of Trustees	25.09 Accounting
25.04 Bond	25.10 Discriminatory Rates Illegal
25.05 Compensation	25.11 Discontinuance of Board
25.06 Vacancies	

25.01 PURPOSE. The purpose of this chapter is to provide for the operation of the municipally owned water and electric utilities by a board of trustees.

25.02 BOARD ESTABLISHED. There is hereby established the Indianola Municipal Utilities Board of Trustees. The City's waterworks and electric light and power plant are under the management and control of the Board of Trustees. The Board of Trustees is also authorized to provide telecommunication services.

25.03 APPOINTMENT OF TRUSTEES. The Mayor shall appoint, subject to the approval of the Council, five (5) persons to serve as trustees for staggered six (6) year terms. No public officer or salaried employee of the City may serve on the utility board. No trustee shall hold office for a period in excess of two (2) complete six-year terms plus any partial term for which the trustee might have been appointed.

25.04 BOND. Each trustee shall execute and furnish a bond in the amount of twenty-five hundred dollars (\$2500.00), which bond shall be filed with the Clerk.

25.05 COMPENSATION. The Council shall by resolution set the compensation of Board members.

(Code of Iowa, Sec. 388.3)

25.06 VACANCIES. An appointment to fill a vacancy on the Board of Trustees shall be made in the same manner as an original appointment except that such appointment shall be for the balance of the unexpired term.

(Code of Iowa, Sec. 388.3)

25.07 POWERS AND DUTIES OF THE BOARD. The Board of Trustees may exercise all powers of the City in relation to the City utilities with the following exceptions:

(Code of Iowa, Sec. 388.4)

1. Taxes, ordinances and bonds. The Board may not certify taxes to be levied, pass ordinances or amendments, or issue general obligation or special assessment bonds.

(Code of Iowa, Sec. 388.4[1])

2. Property. Title to all property must be in the name of the City but the Board has full control of such property subject to limitations imposed by law.

(Code of Iowa, Sec. 388.4[2])

3. Reports to Council. The Board shall make a detailed annual report to the Council including a complete financial statement.

(Code of Iowa, Sec. 388.4[3])

4. Proceedings Published. Immediately following a regular or special meeting, the Board Secretary shall prepare and cause to be published in a newspaper of general circulation in the City a condensed statement of proceedings including a list of all claims.

(Code of Iowa, Sec. 388.4[4])

25.08 CONTROL OF FUNDS. The Board shall control tax revenues allocated to it as well as all moneys derived from operations.

(Code of Iowa, Sec. 388.5)

25.09 ACCOUNTING. Utility moneys are held in a separate utility fund, with a separate account for each utility.

(Code of Iowa, Sec. 388.5)

25.10 DISCRIMINATORY RATES ILLEGAL. The utility may not provide use or service at a discriminatory rate, except to the City or its agencies, as provided in Section 384.91, Code of Iowa.

(Code of Iowa, Sec. 388.6)

25.11 DISCONTINUANCE OF BOARD. A proposal, on motion of the Council or upon receipt of a valid petition, to discontinue the utility board is subject to the approval of the voters of the City, except that the Board may be discontinued by resolution of the Council when the utility it administers is disposed of or leased for a period of over five (5) years.

(Code of Iowa, Sec. 388.2)

CHAPTER 26

CIVIL SERVICE COMMISSION

26.01 Purpose	26.06 Chairperson
26.02 Appointment and Term	26.07 Clerk
26.03 Qualifications	26.08 Records
26.04 Human Rights Commission	26.09 Rooms and Supplies
26.05 Compensation	26.10 Powers and Duties

26.01 PURPOSE. The purpose of this chapter is to provide for the appointment, powers and duties of a Civil Service Commission in accordance with the requirements of State law.

26.02 APPOINTMENT AND TERM. A Civil Service Commission consisting of three (3) members shall be appointed by the Mayor with the approval of the Council for staggered terms of four (4) years.

(Code of Iowa, Sec. 400.1)

26.03 QUALIFICATIONS. Commissioners must be citizens of Iowa, eligible electors and residents of the City preceding their appointment. No person while on said Commission shall hold or be a candidate for any office of public trust.

(Code of Iowa, Sec. 400.2)

26.04 HUMAN RIGHTS COMMISSION. Notwithstanding the provisions of Section 26.03, when a human rights commission has been established, the director thereof shall ex officio be a member, without vote, of the Civil Service Commission.

(Code of Iowa, Sec. 400.2)

26.05 COMPENSATION. Civil Service Commissioners shall serve without compensation.

(Code of Iowa, Sec. 400.2)

26.06 CHAIRPERSON. The Commission shall elect a Chairperson from among its members.

(Code of Iowa, Sec. 400.4)

26.07 CLERK. The City Clerk shall be clerk of the Commission.

(Code of Iowa, Sec. 400.4)

26.08 RECORDS. The Civil Service Commission shall keep a record of all its meetings and also a complete individual service record of each civil service employee which record shall be permanent and kept up to date.

(Code of Iowa, Sec. 400.4)

26.09 ROOMS AND SUPPLIES. The Council shall provide suitable rooms in which the Commission may hold its meetings and supply the Commission with all necessary equipment and a qualified shorthand reporter or an electronic voice recording device to enable it to properly perform its duties.

(Code of Iowa, Sec. 400.5)

26.10 POWERS AND DUTIES. The Commission shall administer the civil service procedure as contained in Chapter 400, Code of Iowa, and amendments thereto and shall have, exercise and perform all powers and duties as provided thereby.

CHAPTER 27

FINE ARTS AND COMMUNITY BEAUTIFICATION COMMISSION

27.01 Establishment
27.02 Powers and Duties

27.03 Annual Report

27.01 ESTABLISHMENT. There is hereby established the Indianola Fine Arts and Community Beautification Commission as an advisory body, to be composed of nine (9) persons who are residents of the City, to be appointed by the Mayor subject to confirmation by the Council. The membership shall be appointed for three-year terms. The membership shall be appointed with terms beginning and ending on January 1 and on a staggered basis so that the terms of only three (3) members shall expire at any given year. The members so appointed shall serve without compensation. The Parks and Recreation Director or the Director's designee shall serve as an ex officio member of the Commission. Other ex officio members as needed shall be appointed by the Mayor, subject to confirmation by the Council.

27.02 POWERS AND DUTIES.

1. As soon as may be practical after appointment of the original members, the Commission shall organize itself and establish its own rules of procedure.
2. The Commission shall encourage the cooperation and coordination of projects in the field of fine arts that will enhance the cultural level of the arts in the community. The Commission will encourage individual and group activity in the areas of creative writing, music, drama, dance, plastic and visual art, and related activities. Complete records shall be maintained in the office of the Clerk.
3. The Commission shall foster a broad fine arts program for the community through cooperative efforts with Simpson College and the Indianola Community School District as well as other groups interested in the arts. Such cooperation may include cooperative use of facilities.
4. The Commission shall coordinate the efforts of the citizens of the City in a community-based beautification effort. The Commission working with other civic groups shall prepare a plan for community beautification in a report to the Council. This plan will be updated each year and progress reports given as needed.

5. The Commission shall have the authority to accept or reject gifts made or offered to the Commission for use in connection with the fine arts programs or community beautification projects. Gifts of money shall be deposited with the City Treasurer and shall be credited to the Commission account.

27.03 ANNUAL REPORT. Every year at a time convenient to the Commission but prior to the last regular meeting of the Council for the year, the Commission shall make a written or oral report to the Council of the Commission's activities for the entire calendar year.

CHAPTER 28

COMMISSION ON SUBSTANCE ABUSE AND RISK BEHAVIOR

28.01 Establishment
28.02 Powers and Duties

28.03 Annual Report

28.01 ESTABLISHMENT. There is hereby established the Indianola Commission on Substance Abuse and Risk Behavior, as an advisory body, to be composed of eleven (11) persons who are residents of the City, to be appointed by the Mayor subject to confirmation by the Council. The members are to be appointed for three (3) year terms. The members shall serve without compensation.

28.02 POWERS AND DUTIES.

1. As soon as may be practical after appointment of the original members, the Commission shall organize itself and establish its own rules of procedure.
2. The Commission shall encourage cooperation and coordination of all information and education programs on substance abuse and risk behavior. Complete records shall be maintained in the office of the Clerk.
3. The Commission on substance abuse and risk behavior shall strive to cooperate with clergymen, doctors, educators, as well as other groups and individuals in promoting an effective program of help and information to those in need.
4. The Commission shall have the power and authority to accept or reject the gifts made or offered to the Commission for use in connection with programs in this area. Gifts of money shall be deposited with the City Treasurer and shall be credited to the Indianola Commission on Substance Abuse and Risk Behavior account.

28.03 ANNUAL REPORT. Every year at a time convenient to the Commission but prior to the last regular meeting of the Council for the year, the Commission shall make a written or oral report to the Council of the Commission's activities for the entire calendar year.

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CHAPTER 29

SENIOR CITIZENS COMMISSION

29.01 Establishment

29.02 Powers and Duties

29.03 Annual Report

29.01 ESTABLISHMENT. There is hereby established the Indianola Senior Citizens Commission as an advisory body, to be composed of five (5) persons who are residents of the City, to be appointed by the Mayor, subject to confirmation by the Council. The members are to be appointed for staggered three-year terms. The members so appointed shall serve without compensation. No member shall serve more than one term.

29.02 POWERS AND DUTIES.

1. As soon as may be practical after appointment of the original members, the Commission shall organize itself and establish its own rules of procedure.
2. The Commission shall encourage cooperation and coordination of all information and education programs for senior citizens. The Commission will encourage the public understanding of the current affairs affecting the lives of senior citizens. Complete records shall be maintained in the office of the Clerk.
3. The Commission shall strive to cooperate with clergymen, doctors, educators, as well as other groups and individuals in promoting an effective program of help and information to those in need.
4. The Commission shall have the power and authority to accept or reject the gifts made or offered to the Commission for use in connection with programs in this area. Gifts of money shall be deposited with the City Treasurer and shall be credited to the Indianola Senior Citizens Commission account.

29.03 ANNUAL REPORT. Every year at a time convenient to the Commission but prior to the last regular meeting of the Council for the year, the Commission shall make a written or oral report to the Council of the Commission's activities for the entire calendar year.



CHAPTER 30

COMMISSION ON YOUTH AFFAIRS

30.01 Establishment

30.03 Annual Report

30.02 Powers and Duties

30.01 ESTABLISHMENT. There is hereby established the Indianola Commission on Youth Affairs, as an advisory body to be composed of twelve (12) persons who are residents of the City, to be appointed by the Mayor subject to confirmation by the Council. Two (2) members shall be eighteen (18) years of age or older, and ten (10) members shall be more than ten (10) and less than eighteen (18) years old. All members shall be appointed for two-year terms. All members shall serve without compensation. No member shall serve more than two (2) terms.

30.02 POWERS AND DUTIES.

1. As soon as may be practical after appointment of the original members, the Commission shall organize itself and establish its own rules of procedure.
2. The Commission shall encourage cooperation and coordination of all information and education programs on youth affairs. The Commission will encourage the public understanding of the current affairs affecting the lives of young citizens. Complete records shall be maintained in the office of the Clerk.
3. The Commission shall strive to cooperate with clergymen, doctors, educators, as well as other groups and individuals in promoting an effective program of help and information to those in need.
4. The Commission shall have the power and authority to accept or reject the gifts made or offered to the Commission for use in connection with programs in this area. Gifts of money shall be deposited with the City Treasurer and shall be credited to the Indianola Commission on Youth Affairs account.

30.03 ANNUAL REPORT. Every year at a time convenient to the Commission but prior to the last regular meeting of the Council for the year, the Commission shall make a written or oral report to the Council of the Commission's activities for the entire calendar year.

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CHAPTER 31

NON-JUDICIAL HUMAN RELATIONS COMMISSION

31.01 Establishment

31.03 Annual Report

31.02 Powers and Duties

31.01 ESTABLISHMENT. There is hereby established the Indianola Non-Judicial Human Relations Commission, as an advisory body to be composed of nine (9) persons who are residents of the City, to be appointed by the Mayor subject to confirmation by the Council. The members are to be appointed for three-year terms. The members shall be appointed with terms beginning and ending on January 1 and on a staggered basis so that the terms of only three (3) members shall expire at any given year. The members so appointed shall serve without compensation.

31.02 POWERS AND DUTIES.

1. As soon as may be practical after appointment of the original members, the Commission shall organize itself and establish its own rules of procedure.
2. The Commission shall encourage cooperation and coordination of all projects promoting human and civil rights and encourage citizens as well as government and private entities to maintain a commitment for the protection and preservation of civil rights, individual liberties and equal opportunity for all persons.
3. The Commission shall also foster the development of programs for schools, civic organizations, and other private and public entities.
4. The Commission shall have the power and authority to accept or reject the gifts made or offered to the Commission for use in connection with its programs. Gifts of money shall be deposited with the City Treasurer and shall be credited to the Indianola Non-Judicial Human Relations Commission account.

31.03 ANNUAL REPORT. Every year at a time convenient to the Commission but prior to the last regular meeting of the Council for the year, the Commission shall make a written or oral report to the Council of the Commission's activities for the entire calendar year.

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CHAPTER 32

MEMORIAL AQUATIC CENTER COMMISSION

32.01 Memorial Commission

32.02 Qualification and Appointment

32.03 Compensation and Vacancies

32.04 Powers and Duties

32.01 MEMORIAL COMMISSION. The Memorial Aquatic Center is under the management and control of the Memorial Aquatic Center Commission, which consists of five (5) members.

32.02 QUALIFICATION AND APPOINTMENT. Each Commissioner shall be an honorably discharged soldier, sailor, marine, airman or Coast Guard member and a resident of the City. The Commissioners shall be appointed by the Mayor with the approval of the Council for staggered three-year terms.

32.03 COMPENSATION AND VACANCIES. The Council shall, by resolution, set the compensation of the Commissioners. A vacancy on the Commission shall be filled in the same manner as the original appointment for the balance of the unexpired term.

32.04 POWERS AND DUTIES. The Commission shall manage and control the Memorial Aquatic Center, shall make and establish rules and regulations for its use and management, and shall have, exercise and perform all of the powers and duties granted to the Commission as contained in Chapter 37 of the Code of Iowa and amendments thereto.

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