

City of Indianola Fee Schedule

AMENDED BY INDIANOLA CITY COUNCIL ON MARCH 20, 2023.
ALL FEES EFFECTIVE UPON APPROVAL.

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City Clerk Fees

Permits/Licenses

Fee Description	Cost	Cost Description
Cigarette Permit	\$100.00	Per Year
Refuse Hauling Permit	\$150.00	Per Packer
Refuse Hauling Permit	\$100.00	Units Other than Packer
Solicitors	\$100.00	Per Year
Peddlers or Transient Merchant	\$50.00	For one day
Peddlers or Transient Merchant	\$100.00	For one week
Peddlers or Transient Merchant	\$200.00	For up to six (6) months
Peddlers or Transient Merchant	\$300.00	For one year or any major part thereof
Mobile Food & Beverages Vendors	\$50.00	For one day
Mobile Food & Beverages Vendors	\$100.00	For one week
Mobile Food & Beverages Vendors	\$200.00	For up to six (6) months
Mobile Food & Beverages Vendors	\$300.00	For over six (6) months to one year
Ordinance Amendment	\$150.00	If someone from general public is requesting amendment to cover notice and publication fees

Examination or Copying of Records

- If the number of photocopies does not exceed twenty-five (25) pages, or if staff time for responding to the request does not exceed thirty (30) minutes, the following fee schedule shall apply:
 - Fees for photocopies: \$.25 per page for black and white copies and \$1.00 per page for color copies.
 - A fee for records provided on a -thumb drive is \$10.00.
- If the number of pages to be copied exceeds twenty-five (25) pages, or if the staff time involved in providing the records exceeds thirty (30) minutes, the following additional fee schedule shall apply:
 - Hourly rate for clerical time needed to make photocopies or copying to a thumb drive - \$25.00 (prorated to the nearest fifteen (15) minutes)
 - Hourly rate for professional staff time – Effective hourly rate of staff member for time needed to produce or review the documents (prorated to the nearest fifteen (15) minutes)
- Routinely prepared or bound reports – Actual cost to produce
- Special requests for records mapping requests, and other non-traditional methods of providing information may incur additional costs.
- The City reserves the right to adjust the above fee schedule in the event of unanticipated costs.
- Unless otherwise prohibited by law, the City may, at the City's discretion, furnish copies of requested records without charge or at a reduced fee if the City determines that the waiver or reduction of fees is in the public interest.

Event Fees

Fee Description	Cost	Cost Description
Bike Night Fee	\$750.00	Per Event to Lease Square (April-September)
Bike Night Fee	\$80.00	Per Event to Sweep the Square
Deck Fees	\$0.50	Per square foot
Block Party	\$150.00	Deposit (Deposit refunded if barricades are not lost or damaged.)

Miscellaneous

Fee Description	Cost	Cost Description
Returned Check/Debit/Credit Card	\$30	
Copies	\$0.25	per copy sheet of paper

Street Department

Permits

Fee Description	Cost	Cost Description
Street Closure	\$25.00	Each application

Brush Facility – for City of Indianola Residents Only

Fee Description	Cost	Cost Description
Mulch load service fee	\$10.00	Per vehicle (available the second Saturday of each month)
Bag/Bundle, Leaves/Grass	\$2.00	Each
Bag/Bundle Trees/Shrubs	\$5.00	Each
Pickup Load	\$20.00	Each
Trailer Load up to 12'	\$25.00	Each
Trailer Load longer than 12'	\$75.00	Each
Small Truck	\$30.00	Each
Large Truck	\$75.00	Each

(Any grass, leaves, or brush must either be loose or in paper bags. No plastic bags will be allowed.)

Monitors and Televisions \$25.00 each payable to the contractor partnering with the City for the electronic recycling.

Appliances \$15.00 each payable to the contractor partnering with the City for appliance recycling. Appliances will only be accepted during the annual Spring Cleanup event and during the annual Fall Cleanup event. The appliance recycling fee is free of charge during the annual Fall Cleanup event.

Community Development Fees

Planning and Zoning Fees	Cost	Cost Description
Board of Adjustment Hearing	\$300.00	Plus outside engineering costs. Includes appeals, variances, and special use permits.
Comprehensive Plan Amendment	\$300.00	
Easement/Right-of-way Vacation Fee	\$200.00	
Floodplain Development Permit	\$150.00	
Nuisance/Property Maintenance Abatement Administrative Fee	\$125.00 + Contractor's Invoiced Fee	Includes 2 hours of total staff time plus cost of required legal notices and certified mail.
Planned Unit Development (PUD) Amendment	\$300.00	Plus Outside Engineering Costs
Rezoning Request	\$300.00	Plus Outside Engineering Costs
Sign Permit	\$50.00	Plus \$0.25 per sq. ft.
Site Plan Review (Minor)	\$200.00	Plus Outside Engineering Costs
Site Plan Review (Major)	\$300.00	Plus Outside Engineering Costs
Zoning Code Amendment	\$300.00	
Zoning Verification/Property Research	\$50.00	Applies if research exceeds 30 minutes

Subdivision Fees	Cost	Cost Description
Plat of Survey	\$125.00	
Preliminary Plat Review	\$350.00	Additional \$10.00 for each lot more than 10 lots, Plus Outside Engineering Costs
Final Plat Review	\$200.00	Additional \$10.00 for each lot more than 10 lots, Plus Outside Engineering Costs
Construction Document Review	\$350.00	Plus Outside Engineering Costs

Building Permit Fees	Cost	Cost Description
Total valuation of \$1.00 - \$500.00	\$ 40.00	
Total valuation of \$501.00 - \$2,000.00	\$40.00	for the first \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00
Total valuation of \$2,001.00 - \$25,000.00	\$50.00	for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00
Total valuation of \$25,001.00 - \$50,000.00	\$276.00	for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
Total valuation of \$50,001.00 - \$100,000.00	\$457.00	for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00

Total valuation of \$100,001.00 - \$500,000.00	\$738.00	for the first \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
Total valuation of \$500,001.00 - \$1,000,000.00	\$2,703.00	for the first \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
Total valuation of \$1,000,001.00 and up	\$4,546.00	for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof

Inspections outside of normal business hours	\$ 60.00	Per hour
Re-inspection fee	\$40.00	Per hour
Inspections for which no fee is specifically indicated	\$40.00	Per hour
Additional plan review required by changes, additions or revisions to approved plans	\$40.00	Per hour

Miscellaneous Permit Fees	Cost	Cost Description
Mechanical Permit Fee	\$75.00	Additional Mechanical Permit Fees (HVAC systems) Furnace: \$15.00 each Comfort Cooling / AC Units / Chillers: \$15.00 each Gas Piping Outlets: 1-4 \$3.00 each/ 5+ \$1.50 each Appliance Vents: \$5.00 each Water Heaters: \$10.00 each Rooftop Unit / Heat Pump / PTAC: \$15.00 each Hoods: \$10.00 each Heater – wall, floor, suspended: \$10.00 each Damper: \$5.00 each Vent fans / Bath fans: \$5.00 each Air Handling Units / Ducts /Vav's / Fan Power Boxes / VRF Indoor Blower Units: \$10.00 each Fireplace / Stoves: \$10.00 each Separate Vent System: \$10.00 each Refrigeration Units – Coolers / Freezers: \$10.00 each Misc. Work.: \$10.00 each Additional Mechanical Permit Fees (Hydronic systems) Boiler: \$15.00 each; Additional Fee: +\$3.00/100k BTU Cooling Tower – Evaporative Cooler: \$10.00 each Water Heaters – 50 Gallon Limit: \$10.00 each Radiant Piping System: \$10.00 each
Plumbing Permit Fee	\$75.00	Additional Plumbing Permit Fees Water Piping Opening: \$3.75 Each Water Service – Domestic: \$10.00/100 Lineal Feet Water Service – Fire: \$10.00/100 Lineal Feet Water Main – Private: \$10.00/100 Lineal Feet Sewer – Private Main: \$10.00/100 Lineal Feet Sewer – Building: \$10.00/100 Lineal Feet Fixtures: \$3.75 Each Fixture Gas Piping Outlets: 1-4 \$3.00 Each/5 + \$1.50 Each

Demolition Permit Fee	\$75.00	
Driveway Permit	\$50.00	
Planting in Parking Permit	\$50.00	
Right of Way Permit	\$100.00	
Sidewalk Permit	\$50.00	
Temporary Certificate of Occupancy	\$100.00	

Rental Inspection Certificate Fees	Cost	Cost Description
Single-family dwelling rental unit	\$75.00	
Two-family dwelling rental unit	105.00	
Townhouse dwelling rental units	\$75.00	Plus an additional \$30.00 for each unit in excess of the first
Multi-family dwelling rental units	\$75.00	Plus an additional \$30.00 for each unit

Utility Construction Fees	Cost	Cost Description
IMU Electric Service Fees*	\$60.00	Overhead
IMU Electric Service Fees*	\$100.00	Underground
IMU Electric Service Fees*	\$35.00	Temporary Construction
IMU Electric Meter*	\$100.00	
IMU Water Connection*	\$150.00	
IMU Water Meter Connection*	\$50.00	Plus Cost of Meter
IMU Construction Water*	\$35.00	
Sanitary Sewer Tap Fee	\$100.00-\$200.00	
Sanitary Sewer Tap Fee – Connection District	TBD	Dependent upon fees established in Chapter 100

*Fees set by Indianola Municipal Utilities (IMU) are subject to change.

Police Department Fees

Item	Cost	Cost Description
Report Fee	\$5.00	Per copy
Trip Sheets	\$1.00	Per page
Color Photos	\$5.00	Per sheet
Color Photos on Compact Disc	\$20.00	Per disc
Videos & Recordings on CD	\$20.00	Per disc
Email photos	\$5.00	Per report
Videos, recordings & reports transferred to USB drive provided by requestor	\$10.00	
Compiling historical record(s)	\$10.00	Per hour
Simpson Parking Hanger	\$5.00	5 – hangers no charge each placement

Fire/EMS Fees

Report Fees	Cost	
Fire Report	\$15.00	Per Report
EMS Report	\$15.00	Per Report

Transport Fees	Cost	Cost Description
Basic Life Support Rate	\$620.00	
Advanced Life Support	\$735.00	
Advanced Life Support 2	\$1,065.00	
Loaded Mileage Transport Fee	\$13.00	Per loaded mile

Treatment Fees	Cost	Cost Description
Treatment Only (Does not include Transport)	\$200.00	
ALS Tier	\$350.00	

Permit Fees	Cost	Cost Description
Burn Permit	\$35.00	Each
Construction Permit for Fire Alarm	\$35.00	Each
Construction Permit for Fire Pump	\$35.00	Each
Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00	Each
Fire Works Display/Pyrotechnics Special Effects Permit	150/event	Each

Special Event Fees	Cost	Cost Description
Firefighter/Paramedic	\$32.71/hour	Each
Firefighter/EMT	\$28.26/hour	Each
Firefighter/Paramedic/Full Time	\$45.05-\$54.97/hour	Each

Billings for other agencies	Cost	Cost Description
EMS Billing Fee	\$35.00	Per Report

Library Fees

Lost or Damaged Materials	Cost	Cost Description
Missing barcode	\$1.00	Each
Missing/damaged cases for audio or audiobooks	\$2.50-\$9.00	Each
Missing/damaged cases for DVD & CD's	\$1.50-\$4.00	Each
Lost inserts	\$3.00	Each
Library card replacement	\$1.00	Each
Torn page	\$2.00	Each
Damaged beyond repair	Cost of the Item	Each
Damaged but repairable	Check with Library Director	Each

Printing Fees	Cost	Cost Description
Black and white photocopies	\$0.15	Per page
Color photocopies	\$0.50	Per page
Computer Printouts	\$0.15	Per page

Fines	Cost	Cost Description
Library of Things, games and puzzles	\$0.50	Per day; max of \$5.00

Veterans Memorial Pool and Aquatic Center Fees

Admissions	Cost	Cost Description
Daily Pool Admission	\$ 7.00	2 & under Free
After 5 PM Admission - Weekday	\$3.50	Free with season pass
After 4 PM Admission – Weekend	\$3.50	Free with season pass
Tot Splash Time	\$3.00	Free with season pass
Adult Lap Swim	\$3.00	Free with season pass
Open Night Swim	\$3.50	Free with season pass
10 Swim Punch Card	\$70.00	
20 Swim Punch Card	\$140.00	

Season Passes (20% Discount Through April 19)	Resident Fee	Non-Resident Fee
1 Person Season Pool Pass	\$73.00	\$84.00
2 Person Season Pool Passes	\$128.00	\$148.00
3 Person Season Pool Passes	\$138.00	\$160.00
4 Person Season Pool Passes	\$148.00	\$172.00
5 Person Season Pool Passes	\$158.00	\$184.00
Each Additional Person	\$10.00	\$12.00

Season Passes (April 20 – End of Season)	Resident Fee	Non-Resident Fee
1 Person Season Pool Pass	\$91.00	\$105.00
2 Person Season Pool Passes	\$161.00	\$185.00
3 Person Season Pool Passes	\$173.00	\$200.00
4 Person Season Pool Passes	\$185.00	\$215.00
5 Person Season Pool Passes	\$197.00	\$230.00
Each Additional Person	\$12.00	\$15.00

Lessons	Resident Fee	Non-Resident Fee
Mighty Minnows Swim Lessons	\$28.00	\$33.00
Red Cross Swim Lessons	\$45.00	\$50.00
Adult Swim Lessons	\$32.00	\$37.00

Pool Party Rental Fees	Cost
Entire Pool	\$360.00
Large Pool Only	\$264.00
Shallow Pool Only	\$165.00
Birthday Party Area	\$55.00

Parks and Recreation Program Fees

Activity	Cost	Cost Description
Hot Air Balloon Camp	\$60.00	
Think Spring Garden Seminar	\$ 54.00	
Garden Art	\$24.00-\$48.00	
Adult Slow Pitch Leagues	\$375-\$495	Per Team
Adult Basketball Leagues	\$190.00	Per Team
Adult Bags League	\$48	Per Team

Activity	Resident	Non-Resident
Flashlight Easter Egg Hunt	\$7.75	\$9.75
Daddy/Daughter Dance	\$11.00	\$13.00
Family Fun Night	\$11.00	\$13.00
Lego Robotics Lab	\$43-\$47	\$48-\$52
Nature Explorers	\$42-\$47	\$47-\$51
Family Horseback Rides	\$32-\$38	\$37-\$43
Junior Police Academy	\$28.00	\$33.00
Junior Fire Academy	\$21.00	\$26.00
Rocket Camp	\$119.00	\$124.00
Magicamp	\$42.00	\$47.00
Bullseye Camp	\$ 66.00	\$71.00
Creative Geniuses	\$49.00-\$78.00	\$54.00-\$83.00
Creative Geniuses Art Night	\$24.00	\$29.00
Rounded Minds Art	\$84.00	\$89.00
Rounded Minds Soccer	\$48.00-\$ 82.00	\$53.00-\$87.00
Kids Cooking	\$18.00	\$22.50
Babysitting Clinic	\$31.00	\$36.00
It's Tea Time	\$12.00	\$15.00
Dinner Delights	\$120.00-\$240.00	\$125.00-\$245.00
Adult Dance Classes	\$53.00	\$58.00
Beginning Quilting	\$38.00-\$58.00	\$43.00-\$63.00
Adult Painting Workshops	\$24.00-\$54.00	\$29.00-\$59.00
Beginning Vegetable Gardening	\$11.00	\$13.75
Starting Plants from Seeds	\$6.00	\$7.50
Senior Trips	\$10.00-\$54.00	\$12.50-\$59.00
Youth Softball Leagues	\$67.00-\$85.00	\$72.00-\$90.00
T-Ball Leagues	\$29.00-\$43.00	\$34.00-\$48.00
Youth Tennis Lessons	\$38.00	\$43.00
Youth Flag Football Leagues	\$55.00-\$57.00	\$60.00-\$62.00
Youth Basketball Leagues	\$67.00	\$72.00
Late Fees - Leagues	\$15.00-\$50.00	\$15.00-\$50.00

Parks and Recreation Facility Fees

Space	Cost	Cost Description	Deposit
Buxton Room – Weekend/No Alcohol	\$300.00	Per Day	\$200 deposit
Buxton Room – Weekend/Alcohol	\$500.00	Per Day	\$400 deposit
Buxton Room – Weekday	\$36.00	Per Hour	
Conference & Arts/Craft Rooms	\$12.00	Per Hour	
Park Shelters – Resident	\$6.00	Per Hour	
Park Shelters – Non Resident	\$7.00	Per Hour	
Pickard Campground	\$14.00	Per Day	
Buxton Gazebo	\$42.00	Per Day	
Amphitheater	\$72.00	Per Day	\$100 deposit
Amphitheater Back Stage	\$30.00	Per Day	
Selling Concessions Permit	\$30.00	Per Day	
Charging Admissions Permit	\$30.00	Per Day	
Softball Field Practices – Spring	\$260.00	Per Team	
Softball Field Practices – Fall	\$165.00	Per Team	
Softball Field Practices	\$12.00	Per 75 minutes	
Adult Softball Field	\$90.00	Per Day	
Youth Softball Field	\$75.00	Per Day	
Dog Park Pass	\$25.00	Per Year	
Recreation Equipment	\$1.00-\$12.00	Per Day	
Cross Country Course	\$125.00	Per Day	

Indianola Magazine Ad Fees

Size	Number of Issues	Cost per Issue
8.75 w x 11.25 h – full page premium	4	\$875
8.75 w x 11.25 h – full page premium	1	\$1,025
8.75 w x 11.25 h – full page	4	\$750
8.75 w x 11.25 h – full page	1	\$900
8.75 w x 5.75 h – half page	4	\$40
8.75 w x 5.75 h – half page	1	\$550

Water Resource Recovery Department Fees

Cleaning/Televising Lines	Cost	Cost Description	Minimum Charge
Normal Cleaning of Sewer Lines	\$1.25	Per foot	
Televise Lines with USB Report	\$1.25	Per foot	
Jet/Vac Lines with 2 Laborers	\$225.00	Per Hour	Minimum 1 hour per call
Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Per Hour	Minimum 1 hour per call
Camera Van	\$195.00/hour	Per Hour	Minimum 1 hour per call
Camera Van Overtime	\$230.00/hour	Per Hour	Minimum 1 hour per call
Service Truck	\$175.00/hour	Per Hour	Minimum 1 hour per call
Labor	\$40.00/hour	Per Hour	Minimum 1 hour per call
Labor Overtime	\$60.00/hour	Per Hour	Minimum 1 hour per call

Miscellaneous Fees

Item	Cost
Time of Sale Inspection Fee	\$50.00
Time of Sale Re-inspection Fee	\$25.00
Administration Fee	5%
Late payment penalty	5% of the amount due shall be added to each delinquent bill