

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

Community Development
(515) 961-9430

City of Indianola

110 North 1st Street
Indianola, Iowa 50125

Property Information

Project Address: _____		Lot #: _____	
Legal Description: _____		Subdivision: _____	
Building Setbacks (Proposed from lot lines)		<u>Front</u>	<u>Rear</u>
		<u>Right Side</u>	<u>Left Side</u>

Applicant Information

Name: _____		Applicant is the:	
Address: _____		<input type="checkbox"/> Property Owner	<input type="checkbox"/> Contractor
City: _____	State: _____	Zip: _____	<input type="checkbox"/> Architect
Phone: _____	Email: _____	<input type="checkbox"/> Other (Describe): _____	
Company name (If different than above): _____		State Contractor Registration Number: _____	

Project Information

<p>Project Description: _____</p>	<p>Building Type:</p> <p><input type="checkbox"/> Single Family Detached <input type="checkbox"/> Duplex/Bi-Attached</p> <p><input type="checkbox"/> Townhome / Multifamily - # of Dwelling Units _____</p>						
<p>Project Type:</p> <p><input type="checkbox"/> New Construction <input type="checkbox"/> Remodel (Structural)</p> <p><input type="checkbox"/> Addition <input type="checkbox"/> Basement Finish</p> <p><input type="checkbox"/> Accessory Structure <input type="checkbox"/> Deck</p> <p><input type="checkbox"/> Pool/Hot Tub <input type="checkbox"/> Demolition*</p> <p style="color: red; font-size: small;">*Demolition of structure requires confirmation that ALL utilities have been disconnected (Gas, Electrical, Sewer and Water).</p> <p style="color: red; font-size: small;">*If there are no plans to rebuild within one year of demolition, the water service must be removed in its entirety and capped at the corporation.</p>	<p>Multifamily project square footage: _____</p> <p>Single Family and Townhome project square footage:</p> <p>1st Floor: _____ 2nd Floor: _____</p> <p>Basement Finished: _____ Basement Unfinished: _____</p> <p>Garage: _____ Deck: _____</p> <p>Enclosed Deck Or Porch: _____ Covered Deck Or Porch: _____</p> <p>Other (Specify): _____ Total FT²: _____</p>						
<p>Attachments Included:</p> <p><input type="checkbox"/> Site Plans <input type="checkbox"/> Building/Construction Plans</p> <p><input type="checkbox"/> Energy Docs <input type="checkbox"/> Outside Engineering Docs</p>	<p>Valuation of Project:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Electrical \$</td> <td style="width: 33%;">Plumbing \$</td> <td style="width: 33%; text-align: right;">Total:</td> </tr> <tr> <td>HVAC \$</td> <td>Other \$</td> <td></td> </tr> </table>	Electrical \$	Plumbing \$	Total:	HVAC \$	Other \$	
Electrical \$	Plumbing \$	Total:					
HVAC \$	Other \$						

Inspections Required

1. Footings/Setbacks – Before concrete | 2. Foundation – Forms up, rebar is in place, before concrete | 3. Tar, Tile & Gravel – Damp proofing, drain tile and gravel are complete. Prior to backfilling | 4. Electrical (Through State), Plumbing, HVAC/Mechanical | 5. Framing – After MEP Inspections. | 6. Final – After all work is completed.
24-HOUR NOTICE REQUIRED FOR ALL INSPECTIONS.

Notice:

- The City of Indianola offers a five-year tax abatement for new construction, rehabilitations, and other general improvements of residential structures. Tax abatement applications shall be filed by the property owner by February 1 of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation.
- All property lines shall be identified & marked prior to construction.
- The City of Indianola does not enforce or track covenants. It is the responsibility of the owner or owners authorized agent to be aware of and comply with any restrictive covenants, easements and location of property lines in their plat or abstract.
- Separate permits are required for electrical, plumbing and HVAC. **Electrical permitting and inspections are completed through the state.** This permit expires 180 days with an extension of 180 days when requested in writing, from the date of issuance. The undersigned warrants that he/she has reviewed and is familiar with the provisions of the building and fire codes; as set forth Municipal Code of the City and applicable zoning standards and will defend, indemnify, protect and hold harmless the City and its employees from any and all liability, from any claim or cause of action which any person may have or claim to have by reason of any actual or alleged failure on the part of the undersigned to comply with the terms and provision thereof. I agree to adhere to the plans as submitted and approved by City Staff and will provide notification of any change prior to construction.
- No building shall be occupied until a Certificate of Occupancy has been issued. A Certificate of Occupancy will NOT be issued until all inspections are completed, confirming compliance with all applicable building, fire, electrical, plumbing, HVAC/mechanical and zoning requirements. Any violation of code under which this permit has been issued is subject to MUNICIPAL INFRACTION.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Owner or owner's authorized agent: _____

Date: _____

Office Use Only

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	Date: _____
Building Official: _____	Permit No. _____	20