

# INDIANOLA POLICE DEPARTMENT 2014 ANNUAL REPORT



**The mission of the Indianola Police Department is to work in partnership with our community to protect life and property, and enhance the quality of life in our city through excellence in policing.**

# **INDEX**

Message from the Chief

Organizational Chart

Staffing

Department Personnel

Budget

Divisions

Training

Statistics

Community

Highlights

## **Message from the Chief**

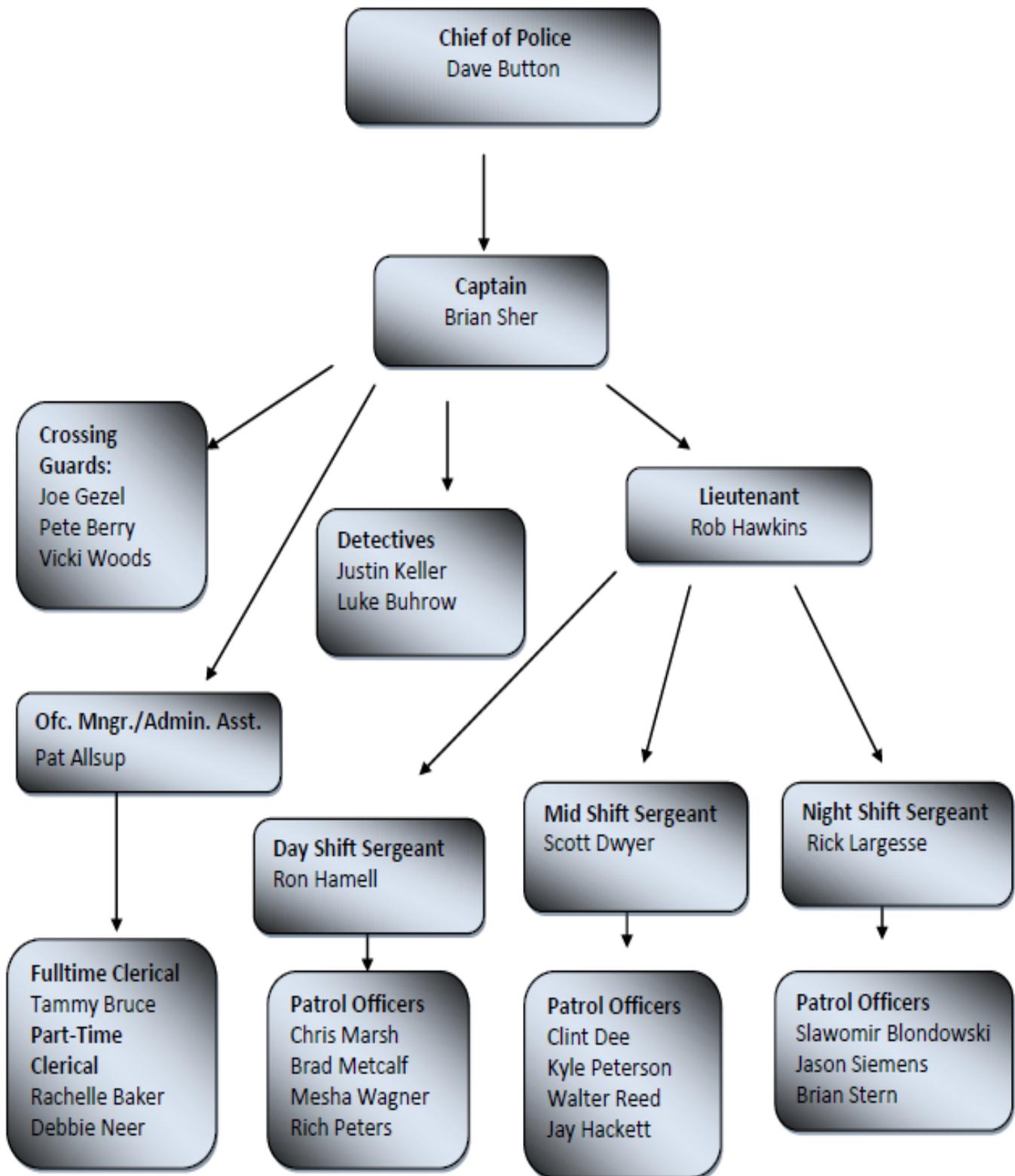
I am pleased to present the 2014 Indianola Police Department Annual Report. This report is a synopsis of the various activities and duties performed by members of the Department as we strive to provide a safe and secure community.

This annual report serves a dual purpose. It affords the Department the opportunity to evaluate our successes and identify areas of needed improvement. It also provides the public we serve with information regarding the Department as we continue to develop and strengthen our community partnerships.

In 2015, the Indianola Police Department will continue to provide excellent safety and protection for our citizens. We will work hard to fully involve the community, gaining their confidence and trust. Our continuing pledge is to serve our community with **Integrity, Professionalism, and Dedication.**

Dave Button  
Chief of Police

# Indianola Police Department Organizational Chart 2014



## **Staffing Assignments (19 sworn, 6 civilian)**

**Chief** – Dave Button – serving since July 2013. The Chief functions as the Chief Executive of the Department and serves as the final authority in all matters of policy, operations and discipline.

**Captain** – Brian Sher – serving since 1994. The Captain is second in command of the Department under direct command of the Chief. The Captain oversees the Lieutenant, the detective division, the administrative assistant, and is responsible for administration and oversight of Department operations including the budget, scheduling, payroll and public information matters.

**Lieutenant** – Rob Hawkins – serving since 2000. The Lieutenant is responsible for administration and oversight of the patrol division, the fleet, equipment and supplies, training and social networking.

### **Sergeants (3)**

Day Shift (6:30 am – 4:30 pm) – Sgt. Ron Hamell – serving since 1985. Leads the four day shift patrol officers and is responsible for in-car video retention and coordinating the Governor's Traffic Safety Bureau program

Mid Shift (4 pm – 2 am) – Sgt. Scott Dwyer – serving since 1997. Leads the three mid shift patrol officers and coordinates the Department's Field Training and internship programs.

Night Shift (9 pm – 7 am) – Sgt. Rick Largesse – serving since 2003. Leads the three night shift officers and is the lead firearms instructor and a member of the Metro Star tactical team.

**Administrative Assistant** – Pat Allsup – serving since 2001. Leads the three clerical staff and is responsible for overall office management.



2014



Chief Dave Button



Captain Brian Sher



Lt. Rob Hawkins



Sgt. Ron Hamell



Sgt. Scott Dwyer



Sgt. Rick Largesse



Ofc. Chris Marsh



Ofc. Brad Metcalf



Ofc. Mesha Wagner



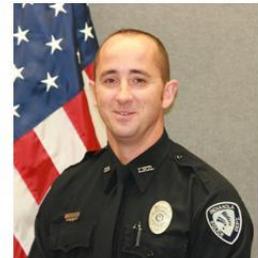
Det. Justin Keller



Ofc. Jason Siemens



Ofc. Rich Peters



Ofc. Slawomir Blondowski



Det. Luke Buhrow



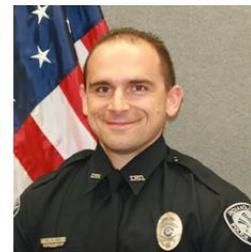
Ofc. Brian Stern



Ofc. Clint Dee



Ofc. Kyle Peterson



Ofc. Walter Reed



Ofc. Jay Hackett



Admin. Asst. Pat Allsup



Clerical Tammy Bruce



Clerical Rachelle Baker



Clerical Debbie Neer

## **Police Budget**

Salary/Wages Officers	\$1,283,200
Salary/Wages Clerical	\$141,700
FICA	\$28,400
IPERS	\$11,500
MFPRSI	\$369,600
Deferred Comp	\$19,800
Employee Assistance Program	\$500
Wellness Program	\$5,500
Health Insurance	\$282,900
Life Insurance	\$8,000
Worker's Comp Insurance	\$23,000
Uniforms/Clothing Allowance	\$17,500
Membership Dues/Subscriptions	\$600
Education/Training	\$16,000
Repair/Maint-Bldg/Grounds	\$5,000
Repair/Maint/Vehicles	\$15,000
Repair/Maint-Office Equip	\$2,100
Repair/Maint-Equipment	\$5,000
Telephone	\$7,000
Advertising & Legal Notices	\$1,100
Insurance-Auto	\$5,000
Insurance-General Liability	\$15,000
Insurance-Property	\$500
Legal Service Fees	\$1,000
Medical/Physical/Immunization	\$5,000

Prisoner Fees	\$2,000
Animal Control/Humane Society	\$36,000
Printing	\$2,000
Computer/Technology Services	\$9,000
Towing (abandoned vehicles)	\$3000
Misc. Consulting Services	\$600
Misc Contractual	\$22,000
Vehicle Operating Supplies (Fuel)	\$50,000
Office Supplies	\$5,000
Civil Service Committee Expenses	\$2,000
H.T.L. Materials	\$1,000
Materials/Supplies	\$7,500
Postage	\$1,000
Miscellaneous	\$500
Vehicles	\$25,000
Computer Hardware/Software	\$7,000
Specialized Equipment	\$18,000
Buildings/Fixed Equipment	\$7,000
Transfer Out – STD	\$3,600
Transfer Out-HRA	\$24,200
Repair/Maintenance	\$6,000
Radio/Dispatch Services	\$104,100
Radio Equipment	\$3,000
Materials/Supplies	\$1,700
Computer Hardware/Software	<u>\$10,000</u>
TOTAL	\$2,575,400

## **Patrol Division**

The patrol division is the backbone of the Indianola Police Department and is the Department's most visible division. It is comprised of one lieutenant, three sergeants and eleven patrol officers who provide a law enforcement presence in the city 24 hours a day, 365 days a year. A minimum of two officers are on duty at all times.

The sergeants and patrol officers are assigned to one of three 10 hour shifts. Day shift is 6:30 am – 4:30 pm. Mid shift is from 4 pm – 2 am, and night shift is from 9 pm – 7 am. Each shift overlaps which allows officers an opportunity to exchange information, keeps more officers on the street instead of ending and starting shifts simultaneously, and reduces overtime. The lieutenant works 1 pm – 10 pm. This schedule allows the lieutenant the opportunity to confer with the captain and chief regarding administrative matters, and also allows for one supervisor to be available to all three of the patrol shifts. On several occasions in 2014, the lieutenant supplemented the patrol staff by working patrol hours in addition to his administrative duties.

The patrol division utilizes five fully marked squad cars. In 2014, the Department purchased a Ford Police Interceptor SUV. There are several advantages to the all-wheel drive vehicle which has been popular with the officers. Resale is projected to be greater than that of the sedans offsetting the slightly higher purchase price. It's anticipated that the vehicle will be durable enough to keep in the fleet for an additional year, lengthening the replacement schedule. The miles per gallon are nearly equivalent to that of the sedans. The vehicle is roomier for the officers who are required to patrol wearing a bulletproof vest and heavy duty belt, and the elevated platform is physically easier on the officers who get in and out of the vehicle multiple times per shift. Officers sit higher inside the vehicle allowing them to have a clearer view into passenger vehicles they encounter on the road. The higher profile is more visible to the motoring public. There is more interior room for the equipment such as computer, printer, radar, camera, and extra emergency equipment contained in each patrol vehicle. The storage area in the back now houses computer and electronic equipment in a temperature controlled environment, reducing the negative issues that come with having that same equipment in a trunk subject to exterior temperature extremes. The new SUV is

black and white, designed to increase visibility in the community. The new paint scheme was received positively by the community, and the Department will continue transitioning the fleet to black and white as new vehicles are purchased.

A priority for 2014 was to replace the in-car computers that were antiquated and high maintenance. Through a combination of grant money and dedicated budget funds, new in-car computers were installed in all of the Department's patrol vehicles in 2014. One new in-car video camera was purchased through grant funds acquired by IPD's participation in the Governor's Traffic Safety Bureau traffic enforcement program.

Patrol officers are often the first on the scene at an emergency and life-saving equipment is vital. In 2014, the Department utilized grant money and completed purchasing automated external defibrillators (AED's) for IPD's "Equipped to Save Lives" initiative. Each patrol vehicle now has an AED in it, and during 2014, they were used on two separate life saving occasions by IPD officers.

Day shift patrol officers stop into each one of the community's school buildings unannounced at least twice per week. The officers check in with the school office, and then briefly walk through the hallways. This effort allows the officers to interact with students and staff in passing, increases our visibility at the schools, and serves as a deterrent to someone who may wish to cause a disturbance from either within or outside of the buildings as they do not know when an officer will be on site.

After one full year of the city's parking ban around Simpson College, the students and citizens have adjusted quite well. Very few issues of non-compliance were documented.

The Department's speed monitoring trailer is stationed throughout the city and has been well-received by the public. The trailer is well-marked with IPD logos and provides a digital display of each vehicle's speed in an effort to remind drivers not to exceed the designated limit. Patrol officers are responsible for positioning the trailer each morning at a predetermined location and retrieving the trailer each evening.

Each officer's activity, either self-initiated or through being dispatched to a call, is a call for service. The patrol shift had 10,234 calls for service in 2014, an increase of 38% from 2013. Traffic enforcement in the form of citations and warnings increased over 86%. In addition to enforcing traffic violations, patrol officers are the first officers on scene at reported crimes and disturbances. They are tasked with assessing each situation, identifying involved parties, securing evidence if available, gathering information and making arrests as each situation dictates. They also handle complaints from citizens who either phone or walk in to the department wishing to speak with an officer. The majority of situations necessitate a written report that each patrol officer is responsible for completing. The cases that need further attention are either forwarded to the detective division, or are followed up with by the patrol officer.

## **Detective Division**

The detective division is overseen by the Captain and is staffed by two detectives. Midway through 2014, one of the detectives resigned. His replacement spent the last half of the year not only learning the detective position, but working patrol assignments regularly until his replacement on patrol graduated from the academy in December. As caseloads demand and patrol staffing allows, a patrol officer will periodically supplement the manpower of the detective division. Despite the disruption in the detective division's staffing, the detectives investigated a total of 141 cases, compared to 96 in 2013. One detective has received extensive training and is a member of the Internet Crimes Against Children (ICAC) task force. He is proficient in examining computers and electronic devices for evidence germane to ICAC investigations. In 2014, the detective division investigated 15 ICAC cases, up from 12 in 2013.

The detectives share office space which allows them to confer on labor intensive investigations and complex crimes. Duties of the detectives include following up on cases generated by patrol officers, coordinating with prosecutors, warrant preparation and execution, and performing as the lead officers on major crimes including sexual assaults, robberies, burglaries, financial crimes, and narcotics investigations. Detectives are trained and are responsible for crime scene processing, interview and interrogation, and death investigations. Detectives also consult with patrol officers regarding their investigations, and assist with preparation and execution of warrants on cases that are not assigned to the detective division.

The detectives are also responsible for the control of evidence and the evidence room. During 2014 the detectives continued working on reorganizing the evidence room. It is anticipated that this project will be completed in 2015. In addition to the aforementioned duties, the detectives are also called upon periodically to supplement the patrol division by working as patrol officers when needed.

## **Training**

The Iowa Law Enforcement Academy has established mandatory training requirements for all law enforcement officers in the state. The Indianola Police Department exceeds those requirements. As a Department, officers received 942 hours of training in 2014.

The Department utilizes the expertise of its own officers during various training days. In 2014, Department officers provided instruction in the areas of firearms, ASP baton, rifle, and Taser. IPD collaborated with surrounding agencies utilizing their instructors for the following courses of instruction: defensive tactics, mandatory reporting, first aid and OC spray.

The Department attempts to provide training that goes beyond the state minimum requirements in order to keep the officers well-educated, safe, and provides the best possible safety and service to the community. Other training that was received by various officers in 2014 included Domestic Violence Interdiction, Dependent Adult Abuse, Narcotics Interdiction, Financial Crimes Investigation, and a refresher on the Freedom of Information Act.

The Department's lead firearms instructor is also a certified rifle instructor. Several officers were trained and qualified to carry rifles. The Department added a second firearms instructor in 2014, and is planning on certifying an officer to instruct defensive tactics in 2015.

## Statistics

<b>Type of Call</b>	<b>2013</b>	<b>2014</b>	<b>Diff</b>	<b>% Diff</b>
Calls for Service	7399	10234	2835	38.3%
Incident Reports	1347	1436	89	6.6%
Traffic Enforcement	1963	3940	1977	100%
Vehicle Accident Responses	399	389	-10	-2.5%
Arrests	576	608	32	5.5%
Controlled Substance Cases	110	139	29	26.4%
Assault	74	81	7	9.4%
Burglary	113	110	-3	-2.6%
Sex Abuse	14	24	10	71.4%
Theft	376	351	-25	-6.6%
Domestic Disturbance	158	175	17	10.8%
Criminal Mischief	147	135	-12	-8.2%
Arson/Fire	8	3	-5	-62.5%
Robbery	1	2	1	100%
Fraud/Forgery	115	99	-16	-13.9%

### **Traffic Enforcement**

Citations/Warnings	1338	2498	1160	86.7%
OWI	43	64	21	48.8%
Parking Tickets	597	580	-17	-2.8%

### **Motor Vehicle Accidents**

Property Damage	297	287	-10	-3.4%
Personal Injury	17	23	6	35.1%
Hit and Run	64	62	-2	-3.1%
Unknown Injury	11	11	0	0%
Car vs. Deer	10	5	-5	-50%
Fatality	0	1	1	100%

## **Community**

Community policing involves establishing and building partnerships with community groups and individuals alike. Collaborative efforts involving these groups and the Department build trust and lead to a safer and more secure community.

The Department continues to work on developing community partnerships by increasing our visibility and accessibility. Officers are encouraged to get out of the squad cars and into various businesses, or to briefly stop by community events. For the first time, in 2014 IPD manned a display booth during the Warren County Fair. IPD also staffed a booth at the Warren County Health and Safety Fair held on the courthouse lawn. The Indianola Fire Department has long held an open house during fire safety week. In 2014, IPD and the Warren County Sheriff's Office collaborated with the Fire Department to host a Public Safety Night during the traditional open house.

Communication between the Department and administration at Indianola schools and Simpson College is very positive. IPD continues a successful partnership with Simpson College to provide internship opportunities to criminal justice students.

Over twenty local youth attended IPD's week-long Junior Police Academy in the summer. Topics covered included patrol and detective duties, bullying, internet safety, drunk driving, defensive tactics and polygraphs.

Officers have given talks to local service organizations and schools, and provided safety information to the community's elderly residents. The Department's Facebook page and Twitter account continue to provide information to the community on public safety issues and Department activities.

An additional service that the Department offers to the community is the ride along program. Citizens are allowed, after a background check and with supervisory approval, to spend up to four hours riding with the patrol officers in an observation role. Citizens are eligible to participate in the ride along program once every six months.

Through a grant in 2014, IPD acquired a drug drop box which is located in the lobby. Citizens are encouraged to place outdated and unwanted prescription

medication in the box which is then stored by the detectives until ultimately being destroyed.

The Indianola Police Department Community Outreach Partners (IPD COP) program is funded by donations from businesses and individuals. Through IPD COP, the Department purchased and delivered Thanksgiving and Christmas meals, took some children Christmas shopping, provided breakfast service to the American Legion, and partnered with the DNR and Big Brothers and Big Sisters to take a group of children fishing.

### **Highlights**

- Sergeant Scott Dwyer and Officer Mesha Wagner received life saving recognition awards from State Representative Scott Ourth
- Personnel changes:
  - Officer Kyle Peterson hired
  - Officer Walter Reed hired, graduated academy in December
  - Officer Jay Hackett, entered academy January 2015
  - Detective Randal Schultz resigned
  - Officer Nic Dahl resigned
  - Officer Dan Defenbaugh resigned
- Indianola Police began the transition of patrol car color scheme to black and white with newest vehicle
- AED's installed in each patrol vehicle
- New computers installed in each patrol vehicle
- Rifle program initiated
- First annual Public Safety Night held