

**Indianola Public Library
Board of Trustee Meeting Minutes
March 5, 2019**

Present: Library Director Michele Patrick, Jim Lee, Tom Smith, Colleen Willmott, Cyd Dyer, Pat Hicks and Andy Brittingham.

Library Staff in Attendance: Allison Brown, Janis Comer, Jodi Ross

Absent: Betsy Freese

The meeting was called to order by President Jim Lee at 5:30 p.m. Pat Hicks moved to approve the minutes of the February 8, 2019 meeting, Colleen Wilmott seconded the motion and it was approved.

Trustee Orientation and Continuing Education: Review of article from February 2019 issue of *Library Journal*: "More Service than Circ". Discussion included national trends in libraries providing increased programing / service / outreach, as circulation levels plateau or decrease.

Approve Monthly Claims: Motion by Tom Smith and seconded by Pat Hicks to approve the monthly claims. Noted that monthly claims did not include procurement card charges, due to February billing cycle.

Review of Expenditures and Revenue: As discussed at the December 2018 and January 2019 Trustee's meeting, revenue from Warren County's library services reimbursement will fall \$8000 short from the amount budgeted. The City has agreed to provide these funds from additional sources.

The City budget has been approved, and includes funds (capital improvement) to paint the interior of the library.

Director's Report: Planning for the summer reading program has begun and will include some expanded programming.

Library Director Michele Patrick attended a continuing education workshop on "Emotional intelligence".

Circulation numbers, door counts, and program attendance for fiscal year 2018/2019 are above the previous fiscal year.

Old Business: none

New Business: none

Friends Report: The breakfast with Dr. Seuss celebration was a huge success. Estimated more than 200 patrons were in attendance. All tables for Trivia Night have been sold.

Trustee Comments: none

Having no other agenda items to discuss the meeting was adjourned at 5:50 pm.

Secretary,

Andy Brittingham