

BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – MAY 29, 2018

The Board of Trustees met in regular session at 5:30 p.m. on May 29, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush and Jim McClymond.

The consent agenda consisting of the following was approved on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for May 21, 2018

Minutes from May 14, 2018

Salaries

Tyler Offenburger, Lead Line Mechanic, from Range 27-2 \$69,213/year (includes longevity) to Range 27-3 \$72,659/year (includes longevity) effective June 24, 2018

April 2018 Treasurer and Financial Reports

Electric Utility Action Items

A motion was made by White and seconded by Rozga to approved change order #3 in an amount of \$2,800.00 for the 2018 Line Shop Project #1 – Sitework and Utilities. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by Rozga and seconded by White to approved change order #1 in an amount of (-\$1,500) for the 2018 Line Shop Project #6 – Mechanical. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, presented an update on the Electric Utility Informational items.

Water Utility Action Items

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 Water Main Improvement Project for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Board Member White introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for the 2018 Water Main Improvement Project, and moved that it be adopted. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was, AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-279  
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE OF COST  
For the 2018 Water Main Improvement Project

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Water Superintendent had opened and tabulated the bids for the public improvements described in general as the 2018 Water Main Improvement

Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Water Superintendent

Company and Address	Bid
GM Contracting Lake Crystal, MN	\$361,927.43
J&K Contracting Urbandale, Iowa	\$295,295.00
Morris & Company Marion, Iowa	\$355,060.00
Synergy Contracting Bondurant, Iowa	\$394,709.00

Board Member White introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to J&K Contracting of Urbandale, Iowa for the 2018 Water Main Improvement Project, and moved its adoption. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, Rozga and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION NO. 2018-280  
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT  
To J&K Contracting for the 2018 Water Main Improvement Project

(The complete resolution may be viewed at the City Clerk's Office)

White moved and Rozga seconded to authorize Warren Water to serve an IMU Customer located at 15973 Hwy 92. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items – No report was presented.

Community Utility Informational Items - Kurt Ripperger, Telecommunication Director, presented an updated report on the Communications Utility Informational items.

Board member Lesley Forbush arrived at the meeting.

Combined Electric, Water and Communications Utilities Action Items

Board member Rozga moved and Forbush seconded to approve the agreement with Shull, Schrum, McClafin & Company of Indianola Iowa to perform the 2018-20 IMU Audit Services in an amount of \$13,000/year. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by Rozga and seconded by Forbush to approve effectively immediately the Indianola Municipal General Manager shall have the authority to:

- Approve all pay grade changes related to years of service or required steps, including promotions, as required by the Collective Bargaining Agreement, and the IMU CE Salary Table
- Authority to approve PCN's for all new hires for existing positions, or positions where the board of Trustees has approved the Job Description and pay Grade previously

Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was the consensus of the Board to authorize the IMU General Manager to research how many employees would be impacted by spousal carve-out, and the potential impact on IMU's budget. This will be discussed at the September 10, 2018 IMU Board of Trustee meeting.

Combined Electric, Water and Communications Utilities Informational Items – General Manager Tom Gaffigan presented an update report on the Combined Electric, Water and Communications Utilities Informational items.

It was moved by Forbush and seconded by White to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES:

White, Voigts, Rozga and Forbush. NAYS: None. ABSENT: McClymond. Whereupon the Chair declared the motion carried unanimously.

White moved and Rozga seconded to return to regular session. On roll call the vote was, AYES: Voigts, Rozga, Forbush and White. NAYS: None. ABSENT: McClymond. Whereupon the Chair declared the motion carried unanimously.

Meeting adjourned at 7:25 p.m. on a motion by White and seconded by Forbush.

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Adam Voigts, Chairperson

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Diana Bowlin, City Clerk