

## REGULAR SESSION – MAY 21, 2018

The City Council met in regular session at 7:00 p.m. on May 21, 2018 in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, Bob Kling, Greg Marchant, John Parker and Greta Southall.

Mayor Shaw recognized and thanked Skye McBroom, Technical Support Specialist, for her service with the City.

Mayor Shaw presented a distinguished service award to Chuck Burgin, Community Development Director, for his years of service, March 3, 1976 through May 25, 2018.

Gary Fouche, 806 N. "V", asked the Mayor and Council to amend the ATV/Snowmobile ordinance.

Anita Christensen, 8918 110<sup>th</sup> Avenue, Indianola, Iowa, spoke regarding the Second Annual Sustainability Fair and encouraged more to attend the Sustainability Fair next year.

Bob Parker, 1617 W. Clinton, requested additional stop signs or speed bumps on Kenwood Avenue.

The following item was pulled from the consent agenda – Item D – Sidewalk waiver (no curb and gutter) for Lot 6 Hillcrest Industrial Park Plat 2

The consent agenda consisting of the following was approved on a motion by Marchant and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Approval of agenda

May 7, 2018 Minutes

Application - A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege for Indy 66 West - 2001 W. 2nd Avenue

Resolution No. 2018-80 approving supplemental number nine to the professional services agreement with Snyder and Associates for the SRF Sponsored Projects Water Quality Improvement Project (the complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2018-81 approving supplement number ten to the professional service agreement with Snyder and Associates for the Street Masterplan and Management Services (the complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2018-82 approving supplemental number 11 to the professional services agreement with Snyder and Associates for the Indianola Drainage System Masterplan - Phase II (the complete resolution may be viewed at the City Clerk's Office)

Schedule of the City's annual fall cleanup for October 13, 2018

Street closure request from Downing Construction for their grand opening on June 7, 2018 from 4:00 p.m. -7:00 p.m. - will close East Scenic Valley Drive just north/outside of the Downing Building

Claims on the computer printout for May 21, 2018 and the April 2018 receipts

The sidewalk waiver (no curb and gutter) for Lot 6 Hillcrest Industrial Park Plat 2 was approved on a motion by Parker and seconded by Kling. On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

The April 2018 Treasurer's report was approved on a motion by Clark and seconded by Southall. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

A motion was made by Marchant and seconded by Kling to approve the following resolution entitled, "RESOLUTION AMENDING THE COUNCIL POLICY FOR THE BOARD AND COMMISSIONS." Council member Parker spoke regarding the amendments to the Board and Commissions policy. Once the application/bio/resume is received, the City Council Administrative and Policy Committee will verify all documents are attached, then the documents will be forwarded to all City Council members. After discussion regarding the amendments, Marchant moved and Kling seconded to amend their motion to approve the following resolution entitled, "RESOLUTION AMENDING THE COUNCIL POLICY FOR THE BOARD AND COMMISSIONS" subject to the following changes to the policy and application:

- Under the title "City Council makes the following appointments" - the "Home Town Pride Committee" should be in italics (which states these appointments are open to the public)
- Under the title "Mayor makes the following appointments with the approval of the City Council", the following commissions will be added – Mayor Pro Tem, Commission on Substance Abuse & Risk Behavior, Non-Judicial Human Relations Commission, Fine Arts & Beautification Commission, Senior Citizens Commission, Commission on Youth Affairs and Cable and Communications Commission.

On roll call the vote was, AYES: Southall, Parker, Kling and Marchant. NAYS: Gezel and Clark. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2018-83  
RESOLUTION AMENDING THE COUNCIL POLICY FOR THE BOARD AND COMMISSIONS

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Marchant and seconded by Kling to approve the following resolution entitled, "RESOLUTION AMENDING THE COUNCIL POLICY FOR THE ADMINISTRATIVE POLICY AND PROCEDURES AND INCORPORATES THE PURCHASING POLICY." On roll call the vote was, AYES: Southall, Parker, Kling, Clark and Marchant. NAYS: Gezel. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2018-84  
RESOLUTION AMENDING THE COUNCIL POLICY FOR THE ADMINISTRATIVE POLICY AND  
PROCEDURES AND INCORPORATES THE PURCHASING POLICY

(The complete resolution may be viewed at the City Clerk's Office)

Council member Marchant introduced the following resolution entitled, "RESOLUTION AMENDING THE COUNCIL POLICY FOR CASH MANAGEMENT." Council member Southall seconded the motion to adopt. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-85  
RESOLUTION AMENDING THE COUNCIL POLICY FOR CASH MANAGEMENT

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Marchant and seconded by Kling to approve the following resolution entitled, "RESOLUTION AMENDING THE COUNCIL POLICY BY ADDING AN EXECUTIVE SESSION POLICY." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-86  
RESOLUTION AMENDING THE COUNCIL POLICY BY ADDING AN  
EXECUTIVE SESSION POLICY

(The complete resolution may be viewed at the City Clerk's Office)

Council member Parker presented the Greater Des Moines Convention Report.

Mayor Shaw presented the Metro Advisory report.

A public hearing was held to consider the FY 18 budget amendment. There were no objections either oral or written. The following resolution entitled "RESOLUTION APPROVING THE FY 18 BUDGET AMENDMENT" was approved on a motion by Southall and seconded by Parker. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-87  
RESOLUTION APPROVING THE FY 18 BUDGET AMENDMENT

(The complete resolution may be viewed at the City Clerk's Office)

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2018 Capital Street Improvement Project, the Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Council Member Clark introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for the 2018 Capital Street Improvement Project, and moved that it be adopted. Council Member Parker seconded the motion to adopt. The roll was called and the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the following resolution duly adopted:

RESOLUTION NO. 2018-88  
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE OF COST  
2018 Capital Street Improvement Project

(The complete resolution may be viewed at the City Clerk's Office)

The Mayor then announced that the following bids had been opened and tabulated for the public

improvements described in general as the 2018 Capital Street Improvement Project for the City of Indianola, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and Finance Director:

Company	Base Bid	Alternate Bid	Total
Absolute Concrete Des Moines, Iowa	\$499,953.45	\$70,989.15	\$570,942.60
Kingston Services Des Moines, Iowa	\$511,740.00	\$78,020.00	\$589,760.00
Sternquist Construction Indianola, Iowa	\$472,079.50	\$67,306.80	\$539,386.30
Synergy Contracting Bondurant, Iowa	\$574,653.20	\$86,408.65	\$661,061.85

The Finance Director then recommended that the bid of Sternquist Construction of Indianola, Iowa in the amount of \$472,079.50 be accepted.

Council Member Clark introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Sternquist Construction for the 2018 Capital Street Improvement Project, and moved its adoption. Council Member Southall seconded the motion to adopt. The roll was called and the vote was: AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION NO. 2018-89**  
**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT**  
For the 2018 Capital Street Improvement Project

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT AND BOND" for the 2018 Capital Street Improvement Project was approved on a motion by Marchant and seconded by Kling. The roll was called and the vote was: AYES: Gezel, Southall, parker, Kling, Clark and Marchant. NAYS: None. Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION NO. 2018-90**  
**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT AND BOND**  
For the 2018 Capital Street Improvement Project

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Southall and seconded by Parker to approve the following resolution entitled, "RESOLUTION APPROVING THE PROFESSIONALS SERVICE AGREEMENT WITH CONCRETE PROFESSIONALS" for the 2018 Hwy 65/69 Median Project Phase II – Concrete Border. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the following resolution duly adopted:

RESOLUTION NO. 2018-91  
RESOLUTION APPROVING THE PROFESSIONALS SERVICE AGREEMENT  
WITH CONCRETE PROFESSIONALS  
for the 2018 Hwy 65/69 Median Project Phase II – Concrete Border

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION TERMINATING THE PROFESSIONAL SERVICE AGREEMENT WITH TRIPLE P LAWN CARE OF RUSSELL, IOWA FOR MOWING SERVICES AND APPROVING THE PROFESSIONAL SERVICE AGREEMENT WITH WOOSLEY LAWN CARE OF INDIANOLA, IOWA FOR THE PARKS, MEMORIAL AQUATIC CENTER, LIBRARY AND WPC" was approved on a motion by Clark and seconded by Marchant. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-92  
RESOLUTION TERMINATING THE PROFESSIONAL SERVICE AGREEMENT WITH TRIPLE P  
LAWN CARE OF RUSSELL, IOWA FOR MOWING SERVICES AND APPROVING THE  
PROFESSIONAL SERVICE AGREEMENT WITH WOOSLEY LAWN CARE OF INDIANOLA,  
IOWA FOR THE PARKS, MEMORIAL AQUATIC CENTER, LIBRARY AND WPC

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Marchant and seconded by Parker to approve the following resolution entitled, "RESOLUTION AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT COSTS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT WITH THE 360 GROUP IN SUMMERCREST HILLS PLAT 4 AND 5." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-93  
RESOLUTION AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT  
COSTS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT WITH THE 360 GROUP IN  
SUMMERCREST HILLS PLAT 4 AND 5

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Kling and seconded by Parker to approve the following resolution entitled, "A RESOLUTION APPROVING PARTIAL PAYMENTS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF INDIANOLA AND I-STREET HOLDINGS, LLC OF INDIANOLA, INC." On roll call the vote was, AYES: Clark, Marchant, Gezel, Southall, Parker and Kling. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-94  
RESOLUTION APPROVING PARTIAL PAYMENTS IN ACCORDANCE WITH THE  
DEVELOPMENT AGREEMENT BETWEEN THE CITY OF INDIANOLA AND I-STREET  
HOLDINGS, LLC OF INDIANOLA, INC

(The complete resolution may be viewed at the City Clerk's Office)

Melissa McCoy, HR Director, presented a recommendation for the City's safety program. It was moved by Clark and seconded by Parker to approve this recommendation. On roll call the vote was,

AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Council member Marchant moved and Parker seconded to adopt the following resolution entitled, "RESOLUTION APPROVING THE FINAL PLAT OF HERITAGE HILLS #9." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-95  
RESOLUTION APPROVING THE FINAL PLAT OF HERITAGE HILLS #9

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Southall and seconded by Kling to adopt the following resolution entitled, "RESOLUTION APPROVING THE PRELIMINARY PLAT OF DEER CREEK PLAT 2." On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-96  
RESOLUTION APPROVING PRELIMINARY PLAT OF DEER CREEK PLAT 2

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Marchant and seconded by Kling to adopt the following resolution entitled, "RESOLUTION APPROVING THE FINAL PLAT OF DEER CREEK PLAT 2." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-97  
RESOLUTION APPROVING FINAL PLAT OF DEER CREEK PLAT 2

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Kling and seconded by Marchant to adopt the following resolution entitled, "RESOLUTION APPROVING THE PRELIMINARY PLAT OF DEER CREEK PLAT 3." On roll call the vote was, AYES: Clark, Marchant, Gezel, Southall, Parker and Kling. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-98  
RESOLUTION APPROVING PRELIMINARY PLAT OF DEER CREEK PLAT 3

(The complete resolution may be viewed at the City Clerk's Office)

Council member Marchant moved and Parker seconded to adopt the following resolution entitled, "RESOLUTION APPROVING THE FINAL PLAT OF DEER CREEK PLAT 3." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-99  
RESOLUTION APPROVING FINAL PLAT OF DEER CREEK PLAT 3

(The complete resolution may be viewed at the City Clerk's Office)

Marchant moved and Kling seconded to approve the following resolution entitled, "RESOLUTION APPROVING SALARIES." On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-100  
RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

Meeting adjourned at 8:55 p.m. on a motion by Gezel and second by Clark.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk