

**Indianola Public Library  
Board of Trustee Meeting Minutes  
April 28, 2020**

**(This meeting was held remotely using Zoom due to the COVID-19 pandemic. The meeting was made open to the public via reserved space at the IPL and following social distancing guidelines.)**

Present: Library Director Michele Patrick, Jim Lee, Tom Smith, Cyd Dyer, Pat Hicks, Colleen Willmott, Betsy Freese, and Andy Brittingham.

The meeting was called to order by President Jim Lee at 3:00 p.m.

The agenda was approved as presented.

**Financial Report:**

COVID-19 related expenses: Trustees discussed and approved the purchase of acrylic sneeze guards to be installed at the circulation desks (Motion, Pat Hicks: second, Cyd Dyer).

FY21 Library Budget: The Library Director led the Trustees in a discussion focused on actions to be taken should the IPL face a budget reduction as a result of the COVID-19 pandemic.

**New Business:**

COVID-19 Opening Plan: The Library Director led the Trustees in a discussion focused on the phased resumption of library services in response to actions taken by the State of Iowa. Trustees discussed and offered input on the resumption of library services, and alignment with a broad citywide plan.

**Trustee Comments:** none.

Meeting was adjourned at 3:55 pm.

Secretary,

Andy Brittingham