

Veteran's Memorial Building Commission
Meeting Minutes
Wednesday, March 23, 5:30pm
Indianola Activity Center

Present: Commissioners Darwin Brown, Rick Branson, Ray Walton, VMAC Director Jeff Lucas.
Not Present: Commissioners Everett Brown and Bob Greener

1. Call to order

Meeting was called to order by Chairperson Ray Walton at 5:35pm.

2. Public Comment

None

3. Consent Items

The consent agenda consisting of the following was approved by a motion by Brown, seconded by Branson. Chairperson Walton declared the motion carried unanimously.

A. Approve opening date of Saturday, May 28 and closing date of Sunday, August 21.

B. Approve daily opening temperature requirement of 72 degrees.

C. Approve pool party pricing to the following:

Entire Pool	\$325
Large Pool only	\$240
Shallow Pool only	\$150

D. Approve FY 16/17 CIP Projects

Main Circulation Pump	\$15,000
Diving Board	\$12,000
Safety Padding	\$8,000
Spill Buckets	\$5,000

4. Director's Report

A. New facility software – The Parks and Recreation Department is converting to Active Net software. The new system will be used for department operations, accounting, online registration, facility bookings, etc. Additionally, this system will be implemented at the Aquatic Center. Among the new features is the availability to purchase season passes online. A point of sale system will be utilized at the front desk/admission and concession stand. Credit and debit cards will now be accepted.

- B. 2016 programming update – Swim lesson minimum and maximum class sizes have been reduced to 3/6. This is an initiative to improve quality and safety of the lesson program. With the new software system we can utilize online waitlist to open up additional classes should staff be available.
- New programming for 2016 includes the following: Mermaid, Princess, Superhero Pool Party, Partnership with Library for Splash N’ Story Time, and a new season pass agreement with City of Winterset and City of Adel. Pass holders at any of those locations will be able to swim at anyone of the three pools (Indianola, Winterset, Adel) for free after July 1.
- C. FY 2015/16 CIP Progress Report – The new pool heater is installed and ready to be fired for the season. The slide maintenance project will be completed before May 1. Fischer Bros, LLC will be on site in the coming weeks, but their arrival is weather dependent. Lucas has been working with Splashtacular, the company responsible for maintenance of the yellow speed slide, and Fischer Bros, LLC to develop a plan of action. Lucas proposed that Fischer Bros complete the work on the yellow speed slide in place of Splashtacular to ensure the project is done in a timely manner and work is consistent with the other two slides that are included in the 15/16 CIP. Additionally, having the work completed by Fischer Bros is cost effective for both companies. Both companies have agreed to this proposal and details and a contract are currently being worked out.
- D. Seasonal Employee Update – Interviews for new employees are currently taking place. Lucas anticipates 25 new employees this year. Total employees will be approximately 40 (3 Managers, 25 Lifeguards, 12 Operations). Employee Orientation will be held May 14, 15. On-Site and In-Water Training will be held May 17, 18, 19.
- E. Commission Member Terms Expiring July 1 – Branson, Brown, and Greener have terms expiring. Branson agreed to another term. Brown declined another term. Lucas and other Commission members thanked Brown for his service. Greener was reached via email, and agreed to another term. Lucas will update Mayor Shaw and will advertise for a new member.

5. Commission Member Comments

Branson talked about the larger CIP projects coming up in the next five years, specifically UV disinfection. This is an item that may be required by Model Aquatic Health Code.

6. Next Meeting Date

Wednesday, June 15, 5:30pm at Aquatic Center (Activity Center rain location)

7. Adjournment

Meeting adjourned at 6:10pm by a motion from Branson and second by Brown.