

BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – MARCH 12, 2018

The Board of Trustees met in regular session at 5:30 p.m. on March 12, 2018 in the City Hall Council Chambers. Vice Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond (via phone) and Mike Rozga. Absent: Adam Voigts and Deb White.

A motion was made by Forbush and seconded by McClymond to amend the March 12, 2018 agenda to strike the following items. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

- #3. Motion to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation
- #4. After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session

The consent agenda consisting of the following was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for March 5, 2018

Minute from February 26, 2018

Receipt and filing of the Safety Report

Electric Utility Action Items

The temporary easement and the following resolution entitled, “RESOLUTION APPROVING THE PERMANENT PRIVATE STORM SEWER EASEMENT” with the Indianola Church of Christ for construction and construction related activities for the 2018 Line Shop Project was approved on a motion by Forbush and seconded by McClymond. On roll call the vote was, AYES: McClymond, Rozga and Forbush. NAYS: None. ABSENT: White and Voigts. Whereupon the Vice Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-267  
RESOLUTION APPROVING THE PERMANENT  
PRIVATE STORM SEWER EASEMENT  
With the Indianola Church of Christ for  
The 2018 Line Shop Project

(The complete resolution may be viewed at the City Clerk’s Office)

Electric Utility Informational Items - Electric Superintendent Mike Metcalf presented the electric utility informational items.

Water Utility Informational Items – No report was presented

Communications Utility Action Items

It was moved by Forbush and seconded by McClymond to approve the amended and restated agreement under Iowa Code Chapter 28E between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, The Communications Utility of Bellevue, Iowa and the Indianola Municipal Utilities providing for joint ownership and use of certain facilities and related matters. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

A motion was made by McClymond and seconded by Forbush to approve the 28E Agreement between IMU, Cedar Falls Utilities, Waverly Communications Utility the Communications Utility of Bellevue Iowa regarding financial arrangements. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Forbush moved and seconded by McClymond to approve the purchase of A10 3040s Carrier Grade NAT Devices from Datalink for \$62,831.86 plus tax. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

The purchase of the Core Networking Equipment (CISCO Catalyst 3650 Switch) to be purchased from CDW-G in an amount of \$10,276.88 plus tax was approved on a motion by McClymond the seconded by Forbush. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Board member McClymond moved and Forbush seconded to approve the following bids for the splicing trailer and related equipment purchases. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

<u>Equipment</u>	<u>Company</u>	<u>Price</u>
Splicing Trailer	inTech Trailers	\$24,468.75
EXFO OTDR	Power & Tel	\$17,120.00
Fujikura 70s Fusion Splicer	Power & Tel	\$10,507.40
	Total	\$52,096.15

Board Member Forbush introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (2018 Telecommunications Utility Renovation of Existing Line Shop) AND FIXING A DATE FOR HEARING (April 9, 2018) AND TAKING OF BIDS (April 4, 2018), and moved that it be adopted. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was, AYES: McClymond, Rozga and Forbush. NAYS: None. ABSENT: White and Voigts. Whereupon, the Vice Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-268  
RESOLUTION ORDERING CONSTRUCTION OF  
CERTAIN PUBLIC IMPROVEMENTS (2018 Telecommunication Utility  
Renovation of Existing Line Shop) AND FIXING A DATE FOR HEARING (April 9, 2018)  
AND TAKING OF BIDS (April 4, 2018)

(The complete resolution may be viewed at the City Clerk’s Office)

Communication Utility Informational Items - Kurt Ripperger, Telecommunication Director, presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utility Informational Items

General Manager Tom Gaffigan discussed the building inspection report for 210 W. 2<sup>nd</sup> Avenue. It was moved by McClymond and seconded by Forbush to authorize Tom Gaffigan, General Manager to sign the Property Inspection Addendum. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Tom Gaffigan, General Manager, updated the Board on the MISO Report.

The Board was updated on the website upgrade by General Manager Tom Gaffigan.

The Board discussed having quarterly joint meetings with the Indianola City Council. It was the consensus of the Board to place on the next agenda for discussion.

A motion was made by McClymond and seconded by Forbush to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES: Rozga, Forbush and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Vice Chair declared the motion carried unanimously.

McClymond moved and Forbush seconded to return to regular session. On roll call the vote was, AYES: Rozga, Forbush, and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Vice Chairperson declared the motion carried unanimously.

McClymond moved and Forbush seconded to approve the purchase of Innovative Systems eLation Software to provide BSS [Business Support System] / OSS [Operations Support System] for the Telecommunications Utility. Question was called for and on voice vote the Vice Chairperson declared the motion carried unanimously.

Meeting adjourned at 6:50 p.m. on a motion by McClymond and seconded by Forbush.

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Mike Rozga, Vice Chairperson

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Diana Bowlin, City Clerk