

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – FEBRUARY 26, 2018

The Board of Trustees met in regular session at 5:30 p.m. on February 26, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond (via phone), Mike Rozga, Adam Voigts and Deb White.

It was moved by Rozga and seconded by White to enter into closed session in accordance with Iowa Code Section 21.5(1) (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On roll call the vote was, AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

A motion was made by McClymond and seconded by White to return to regular session. On roll call the vote was, AYES: Forbush, White, Voigts, Rozga and McClymond. NAYS: None. Whereupon the Vice Chairperson declared the motion carried unanimously.

Board member Rozga moved and Forbush seconded to authorize legal counsel to negotiate a settlement with Irby as discussed in closed session, in lieu of that pursue legal action. If an agreement is reached it will be brought back to the IMU Board of Trustees for their consideration. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for February 20, 2018

Minute from February 12, 2018

Salaries: Jackie Raffety, Utility Services Rep, from CE 4-1.5 \$37,597/year to CE 4-2 \$38,224/year effective March 18, 2018

Nate Edwards, Lead Generation Operator, from Range 27-3 \$72,709/year (includes longevity) to Range 27-3 \$72,759/year (includes longevity) effective April 1, 2018

January 2018 Treasurer and Financial Reports

Electric Utility Action Items

Board Member Forbush introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Vanderpool Construction for Project #1 Sitework and Utilities for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: White, Voigts, McClymond, Rozga and Forbush. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-254
RESOLUTION APPROVING CONTRACT AND BOND
Vanderpool Construction for Project #1 Sitework and Utilities

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Rozga introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Septagon for Project #2 Concrete Foundations and Pre-engineered Metal Building for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-255
RESOLUTION APPROVING CONTRACT AND BOND
Septagon for Project #2 Concrete Foundations and Pre-Engineered Metal Building

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Jordison Construction for Project #3 Concrete Flatwork for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-256
RESOLUTION APPROVING CONTRACT AND BOND
Jordison Construction Project #3 Concrete Flatwork

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Rozga introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Wayne Dalton Door for Project #4 Overhead Doors for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member Forbush seconded the motion to adopt. The roll was called and the vote was: AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-257
RESOLUTION APPROVING CONTRACT AND BOND
Wayne Dalton Door for Project #4 Overhead Doors

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Hildreth Construction Services for Project #5 Interior Office and Exterior Accessories for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member Forbush seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-258
RESOLUTION APPROVING CONTRACT AND BOND
Hildreth Construction Services for Project #5 Interior Office and Exterior Accessories

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Rozga introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Vanderpool Plumbing and Heating for Project #6 Mechanical for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-259
RESOLUTION APPROVING CONTRACT AND BOND
Vanderpool Plumbing and Heating for Project #6 Mechanical

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Midwest Automatic Fire Sprinkler Company for Project #7 Sprinkler for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member Rozga seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-260
RESOLUTION APPROVING CONTRACT AND BOND
Midwest Automatic Fire Sprinkler Company for Project #7 Sprinkler

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Forbush introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Brad Moeller Electric for Project #8 Electrical for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was: AYES: White, Voigts, McClymond, Rozga and Forbush. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-261
RESOLUTION APPROVING CONTRACT AND BOND
Brad Moeller Electric for Project #8 Electrical

(The complete resolution may be viewed at the City Clerk's Office)

Board Member Rozga introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – Des Moines Steel Fence Company for Project #9 Fencing for the 2018 Line Shop Project, and moved its adoption subject to approval by legal counsel. Board Member White seconded the motion to adopt. The roll was called and the vote was: AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-262
RESOLUTION APPROVING CONTRACT AND BOND
Des Moines Steel Fence Company for Project #9 Fencing

(The complete resolution may be viewed at the City Clerk's Office)

Board Member White introduced the following resolution entitled "RESOLUTION APPROVING CONTRACT AND BOND" – G&G Landscaping & Mowing for Project #10 Landscaping for the 2018 Line Shop

Project, and moved its adoption subject to approval by legal counsel. Board Member McClymond seconded the motion to adopt. The roll was called and the vote was: AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted.

RESOLUTION NO. 2018-263
RESOLUTION APPROVING CONTRACT AND BOND
G&G Landscaping & Mowing for Project #10 Landscaping

(The complete resolution may be viewed at the City Clerk's Office)

The temporary easement for construction and construction related activities with Alamo Group Inc. for the 2018 Line Shop Project was approved on a motion by McClymond and seconded by White. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items - Electric Superintendent Mike Metcalf presented the electric utility informational items.

Water Utility Informational Items – Water Superintendent Lou Elbert presented the water utility informational items.

Communications Utility Action Items

A motion was made by White and seconded by Forbush to approve the purchase of the Core Networking Equipment from CDW-G and Datalink in an amount of \$263,830.39 and \$18,735.70 respectfully plus tax, subject to approval by legal counsel. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by White and seconded by Forbush to approve the purchase of a one-half ton pickup from Pat McGrath Dodge in an amount of \$23,308 plus tax. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board member Rozga moved to approve the purchase of an eight-foot spacecap from truck Equipment in an amount of \$13,634.00 plus tax. Board member White seconded the motion. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The purchase of a Telecom Hut Backup Generator in an amount of \$18,250 plus tax from Interstate Power Systems was approved on a motion by White and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communication Utility Informational Items - Kurt Ripperger, Telecommunication Director, presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utility Action Items

A public hearing regarding the FY 2018/19 budget was held. There were no objections either oral or written.

A motion was made by Forbush and seconded by White to approve the following resolution entitled, "RESOLUTION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2019" subject to review of questions asked regarding the budget. On roll call the vote was, AYES: White, Voigts, McClymond, Rozga and Forbush. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-264
RESOLUTION ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2019

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION NAMING DEPOSITORIES" was approved on a motion by Rozga and seconded by White. On roll call the vote was, AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-265
RESOLUTION NAMING DEPOSITORIES

(The complete resolution may be viewed at the City Clerk's Office)

Combined Electric, Water and Communication Utilities Informational Items – General Manager Tom Gaffigan presented an update on the combined electric, water and communication utility items.

Board member McClymond moved to enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Board member Rozga seconded the motion. On roll call the vote was, AYES: Rozga, Forbush, White, Voigts and McClymond. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

McClymond moved and White seconded to return to regular session. On roll call the vote was, AYES: Rozga, Forbush, White, Voigts and McClymond. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

White moved and Forbush seconded to approve the following resolution entitled, "RESOLUTION APPROVING THE PURCHASE OF 210 W. 2ND AND AUTHORIZING THE BOARD CHAIRPERSON TO EXECUTE THE PURCHASE AGREEMENT". On roll call the vote was, AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted:

RESOLUTION NO. 2018-266
RESOLUTION APPROVING THE PURCHASE OF 210 W. 2ND AND AUTHORIZING THE BOARD
CHAIRPERSON TO EXECUTE THE PURCHASE AGREEMENT

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by McClymond and seconded by Rozga to approve a handwritten warrant in an amount of \$1,000 earnest money for the purchase of 210 W. 2nd. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Meeting adjourned at 7:05 p.m. on a motion by Forbush and seconded by McClymond.

Adam Voigts, Chairperson

Diana Bowlin, City Clerk