

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – JANUARY 9, 2017

The Board of Trustees met in regular session at 5:30 p.m. on January 9, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Mike Rozga and Adam Voigts. Absent: Jim McClymond and Deb White.

There was no public comment.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

January 3, 2017 claims

December 27, 2016 minutes

Salaries:

Stephen Clingman, Line Apprentice, from Range 26-3 \$52,392/year to \$54,893/year (includes longevity), effective December 25, 2016.

Eric Schreier, Line Apprentice, from Range 26-3 \$52,044/year to Range 26-4 \$54,643/year effective December 25, 2016.

Tyler Offenburger, Lineman to temporary Crew Chief from Range 26-6 \$60,495/year to Range 27-6 \$66,312/year (includes longevity) effective December 25, 2016.

Chris Longer, IMU Program Coordinator to Utility Services Supervisor from CE 9-7 \$67,697/year to CE 10-4 \$68,251/year effective January 8, 2017.

Mary Zimmerman, Cashier to Utility Services Rep from Range 18-4+ \$45,937/year to CE 4-10 \$46,935/year (includes longevity) effective January 8, 2017. She will also be receiving a temporary 5% increase while helping out with additional duties (utility billing). Her salary will be \$49,260/year (includes longevity) effective January 8, 2017.

Michelle Klootwyk, from IMU Office Manager to Utility Services Rep. From CE 3-8 \$39,774/year to CE 4-5 \$40,891/year (includes longevity) effective January 8, 2017.

Cassandra Mosher, from Clerk 1 to Utility Services Rep. From CE 3-1 \$15,532/hour to CE 4-1 \$35,895/year effective January 8, 2017.

Electric Utility Action Items

Rich Kline, P&E Engineering, spoke regarding the electric SCADA System and Relay Replacement Project. Staff solicited proposals and received the following. OSI proposed a reduction in the revised proposal in an amount of \$12,732.56 bringing the total to \$163,219.56.

<u>Name and Address</u>	<u>Proposal</u>
OSI – Open Systems International, Inc. Medina, MN	\$175,952.00

QEI, LLC Springfield, NJ	\$149,707.00
Survallent Technology Corporation Brampton, On, Canada	\$187,866.00
BTE Corporation Huntington, NY	Non-responsive

A motion was made by Rozga and seconded by Forbush to approve the proposal from OSI (Open Systems International, Inc.) subject to the City Attorney, staff and OSI working out a mutual acceptance of the terms for a reduction to the proposal. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – Electric Superintendent Mike Metcalf reported on the electric utility informational items.

Water Utility Informational Items – Water Superintendent Lou Elbert reported on the water utility informational items.

Communications Utility Informational Items – General Manager Rob Stangel reported on the communications utility informational items.

Combined Electric, Water and Communications Utilities Informational Items – General Manager Rob Stangel reported on the combined electric, water and communications utility informational items.

Meeting adjourned at 6:15 p.m. on a motion by Forbush and seconded by Rozga.

Adam Voigts, Chair

Diana Bowlin, City Clerk