

INDIANOLA MUNICIPAL UTILITIES



Electric • Telecommunications • Water

**Special IMU Board of Trustees of the
Electric, Water and Telecommunications Utilities**

August 3, 2018

City Hall Council Chambers

7:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Communications Utility Action Items
 - A. Resolution ordering construction of public improvements, 2018 IMU Fiber To The Home Drop Installation Project and fixing a date for hearing (August 27, 2018) and taking of bids (August 20, 2018)
4. Other Business
5. Adjourn

IMU Regular Downstairs

3.A.

Meeting Date: 08/03/2018

Information

Subject

Resolution ordering construction of public improvements, 2018 IMU Fiber To The Home Drop Installation Project and fixing a date for hearing (August 27, 2018) and taking of bids (August 20, 2018)

Information

In your packet is the resolution setting August 20, 2018 for taking of bids and August 27, 2018 as the public hearing and awarding the contract for the 2018 IMU Fiber To The Home Drop Box Installation Project.

The contract will cover the installation of the service lines from the completed main line construction on the subscriber location. This will include installing new one-half inch inner duct from existing vaults to the ONT mounted on the subscriber location.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

The Meeting was called to order by Adam Voigts, Chair, and on roll call the following Board members were present: ABSENT:

Board Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING AND TAKING OF BIDS", and moved that it be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was, AYES: NAYS: None. ABSENT: . Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2018-_____
RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS AND
FIXING A DATE FOR HEARING AND TAKING OF BIDS

WHEREAS, the Board of Trustees deems it advisable and necessary to make certain public improvements for the Indianola Municipal Utilities described in general as:

2018 IMU Fiber To The Home Drop Installation Project

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the City Clerk and open to the public and the plans, specifications and form of contract are deemed suitable for the public improvements, and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids, and

WHEREAS the IMU General Manager is allowed under Board of Trustee Resolution #133, Section 4(f) to supervise making public improvements including the solicitation of bids and matters related thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

Section 1. That the Board of Trustees determines that it is necessary and advisable to make certain public improvements described as:

2018 IMU Fiber To The Home Drop Installation Project. The extent of the improvements is as follows:

This contract will cover the installation of the services lines from the completed main line construction to the subscriber location. This will include installing new one-half inch inner duct from existing vaults to the ONT mounted on the subscriber location.

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Clerk for public inspection. The plans, specifications and form of contract are deemed suitable for the public improvements. The cost of the public improvements is to be paid out of the reserves and revenue of the Indianola Municipal Utilities and by such other means as may be legally permissible.

Section 2. The amount of the bid security to accompany each bid for the supplying of the public materials, supplies and equipment shall be in the amount of 5 percent of the bid price consisting of a check drawn on and certified by an Iowa bank or a bank chartered under the laws of the United States, a cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States or a bid bond authorized and executed by a corporation authorized to contract as a surety in the State of Iowa pursuant to the provisions of Section 384.98 of the Code of Iowa.

Section 3. A public hearing on the plans, specifications, form of contract and estimated costs of the public improvements will be held in the City Council Chambers in the Indianola Municipal Building, 110 North 1st Street, Indianola, Iowa, at 5:30 p.m. on August 27, 2018, at which time and place the Board of Trustees will consider the adoption of the plans, specifications, form of contract and estimate of costs and will consider any objections offered for the construction of the contemplated public improvements.

Section 4. Sealed proposals will be received by the Board of Trustees at the Municipal Building, Indianola, Iowa, until 2:00 p.m. on August 20, 2018. Diana Bowlin, City Clerk, is hereby authorized and

directed at 2:00 p.m. on that date to open and tabulate the results of all sealed bids received. The bids will be acted upon by the Board of Trustees at its regular meeting to be held in the council chambers of the Indianola Municipal Building, Indianola, Iowa, at 5:30 p.m. on August 27, 2018, or at such later time and place as may then be fixed.

Section 5. BE IT FURTHER RESOLVED, that the City Clerk of the Indianola Municipal Utilities is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the Indianola Municipal Utilities or a statewide association that represents the Indianola Municipal Utilities. Posting shall be not less than thirteen clear days nor more than forty-five days prior to August 20, 2018, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P.M., on such date.

Section 6. BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in the "Indianola Record Herald and Tribune", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on August 27, 2018.

PASSED AND APPROVED this 3rd day of August, 2018.

ADAM VOIGTS, CHAIR

ATTEST:

DIANA BOWLIN, CITY CLERK