

INDIANOLA MUNICIPAL UTILITIES



Electric • Telecommunications • Water

**IMU Board of Trustees of the  
Electric, Water and Telecommunications Utilities  
July 9, 2018  
City Hall Council Chambers  
5:30 p.m.**

**Agenda**

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
  - A. Claims list for July 2, 2018
  - B. Minutes from June 25, 2018
5. Electric Utility Informational Items
  - A. Report on June 28 and 29, 2018 Storm Damage Restoration
6. Water Utility Informational Items
7. Communications Utility Informational Items
8. Combined Electric, Water and Communications Utilities Action Items
  - A. Discussion and possible motion regarding workforce planning
9. Combined Electric, Water and Communications Utilities Informational Items
10. Other Business

- A. Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa
  - B. Consider resolution adopting Municipal Business Communication Utility Rates and Charges
11. Adjourn

**IMU Regular Downstairs**  
**Meeting Date:** 07/09/2018

**4.A.**

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**Information**

**Subject**

Claims list for July 2, 2018

**Information**

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**Fiscal Impact**

**Attachments**

Claims

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Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
<b>WATER OPERATING FUND</b>				
AUTOMATIC SYSTEMS CO.	600-8120-63410	CALIBRATED NORTH TOWER	06/19/2018	532.50
CHEMTREAT INC	600-8110-65010	CHEMICALS	06/19/2018	2,597.49
DOWNEY TIRE PROS	600-8160-63320	TIRE REPAIR	06/26/2018	23.45
IA COMMUNITIES ASSURANCE	600-8180-64081	AUTO	06/20/2018	537.98
IA COMMUNITIES ASSURANCE	600-8180-64082	LIABILITY	06/20/2018	5,356.69
IA COMMUNITIES ASSURANCE	600-8180-64083	PROPERTY	06/20/2018	13,160.54
KEYSTONE LABORATORIES IN	600-8110-64990	WATER ANALYSIS	06/15/2018	21.00
LINDE LLC	600-8110-65010	LIQUID CARBON DIOXIDE	06/22/2018	1,995.22
MUNICIPAL ENERGY AGENCY	600-8110-63710	PURCHASED POWER - MAY (WELL KWH & TRANS)	06/08/2018	1,043.96
SHULL, DOUG	600-8190-64990	TREASURER CONTRACT	06/22/2018	15.84
U.S. CELLULAR	600-8110-63730	CELL PHONES - 4	06/12/2018	175.83
Total WATER OPERATING FUND:				25,460.50
<b>IMU ADMINISTRATION FUND</b>				
IA COMMUNITIES ASSURANCE	620-8090-64083	PROPERTY	06/20/2018	1,162.43
IA COMMUNITIES ASSURANCE	620-8091-64082	LIABILITY	06/20/2018	1,960.30
INFOMAX OFFICE SYSTEMS IN	620-8091-64990	J0613 - IMU ADMIN	04/30/2018	56.50
INFOMAX OFFICE SYSTEMS IN	620-8090-64990	J0613 - IMU ADMIN	05/31/2018	58.45
MID AMERICAN ENERGY CO.	620-8090-63710	90610-25056 210 W 2ND	06/19/2018	11.08
Total IMU ADMINISTRATION FUND:				3,248.76
<b>ELECTRIC OPERATING FUND</b>				
AGRILAND FS INC	630-8220-63100	SPRAYING WEEDS - SUBSTATIONS	05/31/2018	2,260.38
CCP INDUSTRIES INC.	630-8250-65072	POLY TOWELS FOR TRUCKS	06/19/2018	200.61
CITY OF INDIANOLA - REBATE	630-8290-67306	A/C REBATE	05/23/2018	100.00
CR SERVICES	630-8250-65072	POISON IVY CLEANSER	06/19/2018	.66
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	04/20/2018	15.31
DUST PROS JANITORIAL	630-8220-64090	MONTHLY CLEANING - JUNE - ADMIN/ELECTRIC	06/20/2018	1,177.00
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	06/20/2018	37.65
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	06/20/2018	100.53
ELECTRICAL ENG & EQUIP	630-8220-63410	LED WALL PACK LIGHTS	06/19/2018	727.05
ELECTRICAL ENG & EQUIP	630-8220-63410	LED WALL PACK LIGHTS	06/19/2018	727.05
IA COMMUNITIES ASSURANCE	630-8280-64081	AUTO	06/20/2018	2,083.61
IA COMMUNITIES ASSURANCE	630-8280-64082	LIABILITY	06/20/2018	15,485.37
IA COMMUNITIES ASSURANCE	630-8280-64083	PROPERTY	06/20/2018	47,841.56
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	J1730 - IMU ELECTRIC	04/30/2018	169.50
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	J1730 - IMU ELECTRIC	05/31/2018	335.76
MC MASTER-CARR SUPPLY CO	630-8220-65072	EMERGENCY LIGHTING BATTERY	06/18/2018	20.76
MID AMERICAN ENERGY CO.	630-8210-63710	80950-24015 PLANT GAS	06/18/2018	11.08
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS	06/18/2018	364.88
MID AMERICAN ENERGY CO.	630-8210-63710	07991-36014 11634 R63 HWY	06/18/2018	10.00
MUNICIPAL ENERGY AGENCY	630-8230-63991	PURCHASED POWER - MAY (NET ELECTRIC)	06/08/2018	781,643.25
MUNICIPAL ENERGY AGENCY	630-8230-63992	TRANSMISSION/ADJUSTMENT - MAY	06/08/2018	51,093.29
MUNICIPAL ENERGY AGENCY	630-8200-45631	GENERATION COMPENSATION - MAY	06/08/2018	1,125.26
MUNICIPAL ENERGY AGENCY	630-8200-45629	20% 69KV 30.9 CREDIT/ADMIN FEE - MAY	06/08/2018	6,863.04
MUNICIPAL ENERGY AGENCY	630-8230-63990	WIND & LANDFILL GAS ATRIBUTES - MAY	06/08/2018	33,966.00
MUNICIPAL ENERGY AGENCY	630-8230-63991	IND TRANS SYSTEM OPERATOR CHARGE	06/07/2018	5,141.54
QUALITY PEST CONTROL	630-8220-63100	GENERAL PEST CONTROL	06/08/2018	76.62
SHULL, DOUG	630-8290-64990	TREASURER CONTRACT	06/22/2018	60.00
SKARSHAUG TESTING LABORA	630-8240-65500	HIGH VOLTAGE SLEEVES - CANVA - RASKO - BOOZELL - HARM	06/15/2018	1,437.55
U.S. CELLULAR	630-8240-63730	CELL PHONES - 9	06/12/2018	395.62
VANDERPOOL PLUMBING	630-8220-63100	AC UNIT - SERVICE CALL	06/21/2018	98.97
WESCO	630-8240-65500	FR NOMEX NECK GAITOR	06/12/2018	181.90
WESCO	630-8250-65072	DIGGER TRUCK LIFTER STRAP	06/15/2018	248.24
WESCO	630-8240-65500	FR RAIN GEAR - TYLER SMITH	06/15/2018	186.18

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total ELECTRIC OPERATING FUND:				938,209.62
<b>FIBER/COMMUNICATIONS FUND</b>				
CASUAL RAGS	640-8550-61810	TELECOM SHIRTS - MATT	06/12/2018	269.51
CONNECT DES MOINES LLC	640-8550-64900	666 WALNUT MRC/NRC FEES MAY, JUNE, JULY	06/15/2018	2,807.25
CONSORTIA CONSULTING	640-8550-64900	CONTRACT HOURS	06/14/2018	1,650.00
IA COMMUNITIES ASSURANCE	640-8550-64081	AUTO	06/20/2018	327.45
IA COMMUNITIES ASSURANCE	640-8580-64082	LIABILITY	06/20/2018	2,166.01
IA COMMUNITIES ASSURANCE	640-8590-64083	PROPERTY	06/20/2018	606.87
INFOMAX OFFICE SYSTEMS IN	640-8550-64990	J0613 - IMU NS ADMIN	04/30/2018	56.50
INFOMAX OFFICE SYSTEMS IN	640-8550-64990	J0613 - IMU NS ADMIN	05/31/2018	58.45
INNOVATIVE SYSTEMS	640-8550-64990	SOFTWARE INSTALLATION/TRAINING BSS/OSS	05/07/2018	1,005.00
MID AMERICAN ENERGY CO.	640-8550-63710	52180-25018 110 S B	06/19/2018	11.08
POWER & TEL	640-8550-63464	CABINET HARDWARE/144 COUNT PIGTAIL	06/20/2018	2,594.18
SHULL, DOUG	640-8590-64990	TREASURER CONTRACT	06/22/2018	7.50
U.S. CELLULAR	640-8550-63730	CELL PHONES - 2	06/12/2018	86.99
WEBSTERCREATIVE	640-8590-64021	IMU FIBER LOGO - HORIZONTAL/VERTICAL VERSIONS DESIG	06/26/2018	168.75
Total FIBER/COMMUNICATIONS FUND:				11,815.54
<b>WATER CAPITAL PROJECTS FUND</b>				
SNYDER & ASSOCIATES INC	700-8100-67406	2018 CAPITAL STREET IMPROVEMENT - WATER MAIN REPL	06/07/2018	1,712.50
VEENSTRA & KIMM	700-8100-67406	PROJECT #28599	06/22/2018	1,604.64
Total WATER CAPITAL PROJECTS FUND:				3,317.14
<b>ELECTRIC CAPITAL PROJECTS FUND</b>				
CR SERVICES	730-8200-67906	WHITE LOCATE FLAGS	06/19/2018	163.66
ELECTRICAL ENG & EQUIP	730-8200-67906	3' PVC CONDUIT	06/12/2018	46.97
EXCEL UTILITY CONTRACTOR	730-8200-67601	2017 FIBER TO THE HOME NETWORK BUILD	06/19/2018	369,031.49
FLETCHER-REINHARDT CO.	730-8200-67906	3KV LIGHTNING ARRESTER	06/21/2018	276.06
JIM'S JOHNS	730-8200-67909	PORTABLE RESTROOMS	06/19/2018	84.80
MUNICIPAL ENERGY AGENCY	730-8200-45629	80% 69KV 30.9 CREDIT/ADMIN FEE - MAY	06/08/2018	27,452.14-
POWER & TEL	730-8200-67601	DROP CABLES	06/12/2018	187,621.98
POWER & TEL	730-8200-67601	DEMARCATON BOXES (1,649)	06/12/2018	39,678.24
POWER & TEL	730-8200-67601	EXPANSION BASKET FOR C ENCLOSURES	06/07/2018	158.92
WESCO	730-8200-67906	TRANSFORMER SECONDARY LUGS	06/06/2018	118.98
WESCO	730-8200-67906	4/0 PRIMARY SPLICES	06/13/2018	554.85
WESCO	730-8200-67906	RED & ORANGE LOCATE PAINT	06/13/2018	433.48
WESCO	730-8200-67906	COPPER CONNECTORS - LAG SCREWS - COMPRESSION CON	06/15/2018	347.75
WESCO	730-8200-67906	GUY WIRE GUARDS	06/19/2018	138.83
WESCO	730-8200-67906	RED & ORANGE LOCATE PAINT	06/19/2018	541.85
WESCO	730-8200-67906	PROFORMS - ANCHOR RODS - CROSSARMS	06/19/2018	717.44
WESCO	730-8200-67906	WR CONNECTORS - #2 STRANDED COPPER WIRE	06/21/2018	664.47
Total ELECTRIC CAPITAL PROJECTS FUND:				573,127.63
<b>FIBER CAPITAL PROJECTS FUND</b>				
CALIX NETWORKS INC	740-8500-67406	AXOS LICENSING	06/20/2018	17,304.96
CEDAR FALLS UTILITIES	740-8500-67404	QUAD PORT ASI SATELLITE RECEIVER/LICENSING	06/22/2018	2,675.52
CEDAR FALLS UTILITIES	740-8500-67404	BOARDERGUARD UPGRADE/SUPPORT FOR IPTV	06/22/2018	15,599.43
DDVI INC	740-8500-67408	TELECOM BUILDING REMODEL	06/29/2018	115,987.78
GLOBAL INDUSTRIAL	740-8500-67408	PALLET RACKS	06/21/2018	953.95
GLOBAL INDUSTRIAL	740-8500-67408	WIRE MESH DECKING	06/12/2018	249.30
Total FIBER CAPITAL PROJECTS FUND:				152,770.94

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Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Grand Totals:				<u>1,707,950.13</u>

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Board of Trustees: \_\_\_\_\_

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**IMU Regular Downstairs**  
**Meeting Date:** 07/09/2018

**4.B.**

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**Information**

**Subject**

Minutes from June 25, 2018

**Information**

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**Fiscal Impact**

**Attachments**

Minutes

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BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – JUNE 25, 2018

The Board of Trustees met in regular session at 5:30 p.m. on June 25, 2018 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond, Mike Rozga, Adam Voigts and Deb White.

Diana Lane, Utility Services Supervisor, was introduced to the Board.

The consent agenda consisting of the following was approved on a motion by White and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for June 18 and 26, 2018

Minutes from June 12, 2018

The May 2018 Treasurer and Financial Reports

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, presented an update on the Electric Utility Informational items.

Water Utility Informational Items – Water Superintendent Lou Elbert presented an update regarding the Water Utility Information Items.

Communication Utility Action Items

It was moved by McClymond and seconded by Forbush to approve the Advertising Availability Purchase Agreement between Indianola Municipal Utilities and ICAN, Inc. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Community Utility Informational Items - Kurt Ripperger, Telecommunication Director, presented an updated report on the Communications Utility Informational items.

Combined Electric, Water and Communications Utilities Informational Items – Tom Gaffigan, General Manager, presented an updated report on the Combined Electric, Water and Communications Utilities Information items.

It was moved by Rozga and seconded by White to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES: Forbush, White, Voigts, McClymond and Rozga. NAYS: None. Whereupon the Chair declared the motion carried unanimously.

White moved and Forbush seconded to return to regular session. On roll call the vote was, AYES: Voigts, McClymond, Rozga, Forbush and White. NAYS: None. Whereupon the Chair declared the motion carried unanimously.

Meeting adjourned at 6:25 p.m. on a motion by Rozga and seconded by White.

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Adam Voigts, Chairperson

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Diana Bowlin, City Clerk



**IMU Regular Downstairs**  
**Meeting Date:** 07/09/2018

**5.A.**

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**Information**

**Subject**

Report on June 28 and 29, 2018 Storm Damage Restoration

**Information**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**IMU Regular Downstairs**  
**Meeting Date:** 07/09/2018

**8.A.**

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**Information**

**Subject**

Discussion and possible motion regarding workforce planning

**Information**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Meeting Date:** 07/09/2018

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**Information**

**Subject**

Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

**Information**

Roll call to go into closed session would be in order.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Information**

**Subject**

Consider resolution adopting Municipal Business Communication Utility Rates and Charges

**Information**

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

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Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING MUNICIPAL COMMUNICATIONS UTILITY RATES AND CHARGES", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING MUNICIPAL COMMUNICATIONS  
UTILITY RATES AND CHARGES**

WHEREAS, the Board of Trustees determines it is necessary and appropriate to adopt updated rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

[INSERT RATE SCHEDULE]

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all commercial rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after \_\_\_\_\_ . This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Chairperson of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Trustees